

4th Quarter
December 7, 2017



Opening Business

- Call to Order
- Roll Call
 - Introduction





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

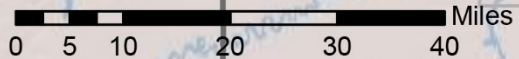
Ohio

Indiana

Noble

DeKalb

Kosciusko



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The SJRBC was created to:

IC 14-30-3-19

Powers

Sec. 19. The commission may do the following:

- (1) Provide a forum for the discussion, study, and evaluation of water resource issues of common concern in the basin.
- (2) Facilitate and foster cooperative planning and coordinated management of the basin's water and related land resources.
- (3) Develop positions on major water resource issues and serve as an advocate of the basin's interests before Congress and federal, state, and local governmental agencies.
- (4) Develop plans to improve water quality in the basin.
- (5) Publicize, advertise, and distribute reports on the commission's purposes, objectives, studies, and findings.
- (6) When requested, make recommendations in matters related to the commission's functions and objectives to political subdivisions in the basin and to other public and private agencies.
- (7) When requested, act as a coordinating agency for programs and activities of other public and private agencies that are related to the commission's objectives.

The SJRBC shall consist of the following (or their proxy):

- The Mayor of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A County Commissioner from each County
- The Health Officer from each County
- An appointee of the Governor of Indiana
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Opening Business

- Call to Order
- **Roll Call**
 - **Your Name**
 - **Your Title/Affiliation**
 - **Who you represent (if you are a proxy)**



Opening Business

- Call to Order
- Roll Call
- **Approval of Minutes**
 - **September 7, 2017**



Financials

• Financial Report – FY18 Q1 Financial Activities

	FY17 Actual	FY18 YTD	FY18 Budget	% Budget to Date	Year End Forecast	Budget to YE Variance	Notes
REVENUE							
State of Indiana	52,485.00	13,121.68	52,486	25%	52,486	0	
Local Government	11,354.00	8,300.00	60,000	14%	50,187	9,813	A
Special Projects	26,416.00	7,389.90	10,000	74%	10,000	0	
Interest	33.00	7.47	20	37%	20	0	
Total Revenue	90,288.00	28,819.05	122,506	24%	112,693	9,813	
EXPENSES							
Basic Operations							
SJRBC Director	38,547.00	9,048.00	43,000	21%	43,000	0	
Accounting Services	2,268.00	514.75	4,000	13%	4,000	0	
Additional MACOG Staff	4,535.00	213.34	4,500	5%	4,500	0	
Office Rent		525.00	2,100	25%	2,100	0	
Legal	1,400.00	350.00	1,600	22%	1,600	0	
Insurance	1,290.00	129.66	1,500	9%	520	980	B
Travel/Mileage	273.00	37.46	1,200	3%	1,200	0	
Audit		0.00	0		0	0	
Information Technology		225.00	900	25%	900	0	
Conference/Training	35.00	110.00	300	37%	300	0	
Printing	366.00	43.68	250	17%	250	0	
Postage	470.00	8.01	250	3%	250	0	
Telephone		60.00	240	25%	240	0	
Maintenance/Supplies	355.00	0.00	160	0%	160	0	
Indirect	9,679.00	0.00				0	
Operating Expenses	59,218.00	11,264.90	60,000	19%	59,020	980	
Special Projects							
Water Monitoring	13,320.00	0.00	18,000	0%	10,000	8,000	C
Municipal/Partner Support		0.00	14,500	0%	14,500	0	
WQ Planning/Resources	19,998.00	0.00	10,000	0%	8,000	2,000	C
GLPF Project		0.00	10,000	0%	10,000	0	
Newsletter/Website		0.00	5,000	0%	5,000	0	
SJRB Symposium	2,597.00	0.00	3,000	0%	3,000	0	
IWLA Scholarship	700.00	0.00	700	0%	700	0	
Filter Strip Program		0.00	1,200	0%	1,200	0	
Project Expenses	36,615.00	0.00	62,400	0%	52,400	10,000	
Total Expenses	95,833.00	11,264.90	122,400	9%	111,420	10,980	
CHANGE IN NET ASSETS	(5,545.00)	17,554.15	\$106	16561%	\$1,273	(\$1,167)	

Financials

- Financial Report – FY18 Q1 Balance Sheet

ASSETS

Cash

Wells Fargo Checking Account	\$6,577.18
Wells Fargo Savings Account	\$31,515.95
Wells Fargo Interest Savings Account	\$61,131.11

Total Cash \$99,224.24

Accounts Receivable

State of Indiana	\$13,121.68
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Total Accounts Receivable \$13,121.68

Total Assets \$112,345.92

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable	\$10,914.90
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Total Liabilities \$10,914.90

Fund Balance

Fund Balance FYE 2017	\$83,526.87
Prior Period Adjustment	\$350.00
Change in Net Assets YTD	\$17,554.15

Total Fund Balance \$101,431.02

Total Liabilities and Fund Balance \$112,345.92

Financials

- Financial Report – FY18 Q1 Cash Receipts

CASH RECEIPTS

State of Indiana	\$0.00
Special Project Revenue	\$7,389.90
Great Lake Protection Fund	\$5,069.90
SJRBC Symposium Sponsorship	\$2,320.00
Local Government Appropriation	\$8,300.00
<u>Elkhart County</u>	\$2,500.00
City of Elkhart	\$0.00
City of Goshen	\$0.00
<u>LaGrange County</u>	\$0.00
Town of Lagrange	\$0.00
<u>Noble County</u>	\$0.00
City of Kendallville	\$0.00
Rome City	\$50.00
<u>Steuben County</u>	\$250.00
City of Angola	\$500.00
<u>St Joseph County</u>	\$5,000.00
City of South Bend	\$0.00
City of Mishawaka	\$0.00
<u>Kosciusko County</u>	\$0.00
Town of Syracuse	\$0.00
Misc. Income	\$0.00
Interest Earned	\$7.47
Total Cash Receipts	\$15,697.37

Financials

- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Board Approval December 7, 2017

Date	Vendor	Description	Amount
12/7/2017	MACOG	Invoice #FY18-01 July 2017 Expenses	\$2,926.09
12/7/2017	MACOG	Invoice #FY18-02 Aug 2017 Expenses	\$3,503.44
12/7/2017	MACOG	Invoice #FY18-03 Sept 2017 Expenses	\$4,485.37
12/7/2017	THORNE GRODNIK	December 2017 Legal Expenses	<u>\$350.00</u>
		Total	\$11,264.90

Director's Report

- Administrative
- Education/Outreach
- WQ Planning/Resource Development
- Water Monitoring
- Advocacy
- Partner Awareness
- Partner Support



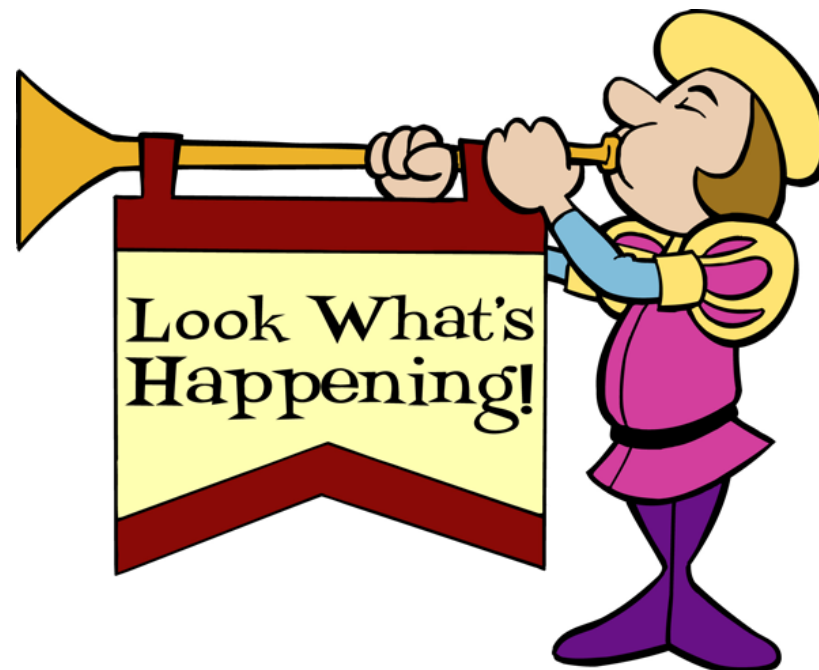
Director's Report

- **Noble County/West Lakes Support**
 - Summer meetings regarding assistance
 - Contact from State Rep. David Ober on 12/1 about expanding SJRBC scope/powers through statute:
 - Intent
 - Changes
 - Concerns



Old Business

- Basin Updates
 - Announcements from Commission Members



Old Business

- Basin Updates
- **GLPF Conservation Incentive Project**
 - Report and second invoice submitted on 9/14
 - Presenting new apportionment at LaGrange Co. Drainage Board meeting on 12/18



Great Lakes
Protection Fund

KIESER & ASSOCIATES
ENVIRONMENTAL SCIENCE & ENGINEERING

Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- **Directors & Officers Insurance Policy**
 - The SJRBC, its members, officers and employees are subject to the Indiana Tort Claims Act and therefore not liable for most losses
 - Suits relating to actions taken by the SJRBC may be brought only against the SJRBC as a body, and not against individual members
 - Total aggregate liability of the SJRBC is limited

Old Business

- Local Government Appropriation Requests

	Acres in Basin	% of Basin	2010 Population	% of County Population	2018 Appropriation Request	2018 Local Govt Budgeted
Elkhart County	292,108	27%	197,559		\$9,430	\$9,430
City of Elkhart			50,949	26%	\$4,182	\$4,182
City of Goshen			31,719	16%	\$2,603	\$2,603
Elkhart County Total:					\$16,215	\$16,215
LaGrange County	247,370	23%	37,128		\$12,761	\$12,761
Town of LaGrange*			2,625	7%	\$971	\$100
LaGrange County Total:					\$13,732	\$12,861
Noble County	201,256	19%	47,536		\$8,854	\$8,854
City of Kendallville*			9,862	21%	\$2,318	\$0
Noble County Total:					\$11,172	\$8,854
Steuben County	157,004	15%	34,185		\$6,520	\$500
City of Angola			8,612	25%	\$2,196	\$2,196
Steuben County Total:					\$8,716	\$2,696
St. Joseph County	117,836	11%	266,931		\$2,880	\$5,000
City of South Bend*			101,168	38%	\$2,479	\$2,500
City of Mishawaka*			48,252	18%	\$1,182	\$1,000
St. Joseph County Total:					\$6,541	\$8,500
Kosciusko County	65,280	6%	77,358		\$3,492	\$1,000
Town of Syracuse*			2,810	4%	\$132	\$0
Kosciusko County Total:					\$3,624	\$1,000

Acres in Basin: 1,080,854 FY18 Operations Budget: \$60,000 **2018 Local Govt Budget Ttl: \$50,126**

* Formal request not presented to local government for 2018 budgeting process

Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- Directors & Officers Insurance Policy
- Local Government Appropriation Requests
- **Watershed Leadership Academy Scholarship**
 - **Nine applications received this year (4 last year)**
 - **Selection Committee met on 10/26 to review and rank applications**
 - **The 2018 IWLA Scholarship was awarded to Jordan Beehler of the Elkhart County SWCD**

New Business

- Meeting Schedule for 2018
 - 10am @ Elkhart Co. Public Services Building
 - Quarterly on the first Thursday:
 - March 1st
 - June 7th
 - September 6th
 - December 6th



New Business

- Meeting Schedule for 2018
- **Election of 2018 officers**
 - **Need to elect 4 officers:**
 - Chairman, Vice Chairman, Secretary and Treasurer
 - **Nominations may be taken from the floor and a slate of officers who expressed a willingness to serve is included in the meeting packet**



Items From the Floor

Other
Misc.
Etc...

Next Meeting
March 1st, 2018

