

1st Quarter March 7, 2019



SJRBC
St. Joseph River Basin Commission

Opening Business

- Call to Order
- Roll Call
 - Introduction





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

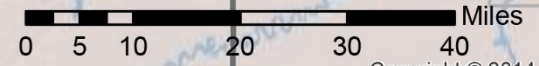
Ohio

Indiana

Noble

DeKalb

Kosciusko



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PURPOSE: *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Opening Business

- Call to Order
- Roll Call
 - Your Name
 - Your Title/Affiliation
 - Who you represent (if you are a proxy)



Opening Business

- Call to Order
- Roll Call
- Approval of Minutes
 - December 6, 2018



Financial Report – FY19 Q2 Activities

	FY18 Actual	FY19 YTD	FY19 Budget	% Budget to Date	Year End Forecast	Budget to YE Variance	Notes
REVENUE							
State of Indiana	52,486.70	26,243.35	52,486	50%	52,486	0	
Local Government	46,142.50	9,430.50	60,000	16%	53,577	6,423	A
Special Projects	14,511.42	7,400.63	10,000	74%	10,000	0	
Interest	33.06	240.09	30	800%	1,200	(1,170)	B
Other Income		35.00			35	(35)	C
Total Revenue	113,173.68	43,349.57	122,516	35%	117,298	5,218	
EXPENSES							
Basic Operations							
SJRBC Director	41,726.22	16,397.25	43,000	38%	43,000	0	
Accounting Services	2,381.74	1,831.63	4,000	46%	4,000	0	
Additional MACOG Staff	3,082.96	2,034.16	4,500	45%	4,500	0	
Office Rent	2,100.00	1,050.00	2,100	50%	2,100	0	
Legal	1,400.00	1,054.00	2,000	53%	1,754	246	
Insurance	518.64	259.32	520	50%	520	0	
Travel/Mileage	1,538.46	407.28	1,700	24%	1,700	0	
Audit		0.00	0			0	
Information Technology	900.00	450.00	900	50%	900	0	
Conference/Training	285.00	0.00	400	0%	400	0	
Printing	344.12	135.06	350	39%	350	0	
Postage	12.08	2.37	130	2%	130	0	
Telephone	240.00	120.00	240	50%	240	0	
Misc Expenses		45.00	160	28%	160	0	C
Operating Expenses	54,529.22	23,786.07	60,000	40%	59,754	246	
Special Projects							
Water Monitoring	4,000.00	0.00	13,158	0%	10,000	3,158	D
Municipal/Partner Support	2,932.99	395.23	13,200	3%	10,500	2,700	D
WQ Planning/Resources		0.00	10,000	0%	7,000	3,000	D
GLPF Project	6,397.29	4,617.08	10,000	46%	10,000	0	
Newsletter/Website		0.00	9,958	0%	9,958	0	
SJRB Symposium	2,505.28	0.00	3,500	0%	3,500	0	
IWLA Scholarship	700.00	1,500.00	1,500	100%	1,500	0	
Filter Strip Program		0.00	1,200	0%	1,200	0	
Project Expenses	16,535.56	6,512.31	62,516	10%	53,658	8,858	
Total Expenses	71,064.78	30,298.38	122,516	25%	113,412	9,104	
CHANGE IN NET ASSETS	\$42,108.90	\$13,051.19	\$0		\$3,886	(\$3,886)	

Financial Report – FY19 Q1 Assets

ASSETS

Cash

Lake City Account (1944)

\$129,664.44

Total Cash

\$129,664.44

Accounts Receivable

State of Indiana

\$26,243.35

Total Accounts Receivable

\$26,243.35

Total Assets

\$155,907.79

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable

\$16,870.83

Total Liabilities

\$16,870.83

Fund Balance

Fund Balance FYE 2018

\$125,985.77

Change in Net Assets YTD

\$13,051.19

Total Fund Balance

\$139,036.96

Total Liabilities and Fund Balance

\$155,907.79

Financial Report – FY19 Q1 Cash Flows

CASH RECEIPTS

State of Indiana	\$0.00
Special Project Revenue	\$7,400.63
Great Lake Protection Fund	\$7,400.63
Local Government Appropriation	\$9,430.50
<u>Elkhart County</u>	\$0.00
City of Elkhart	\$0.00
City of Goshen	\$2,600.00
City of Nappanee	\$200.00
<u>LaGrange County</u>	\$6,380.50
Town of Lagrange	\$0.00
<u>Noble County</u>	\$0.00
City of Kendallville	\$0.00
<u>Steuben County</u>	\$250.00
City of Angola	\$0.00
<u>St Joseph County</u>	\$0.00
City of South Bend	\$0.00
City of Mishawaka	\$0.00
<u>Kosciusko County</u>	\$0.00
Town of Syracuse	\$0.00
Misc. Income	\$35.00
Interest Earned	\$240.09
Total Cash Receipts	\$17,106.22

Financials

- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Commission Approval March 7, 2019

Accounts Payable Voucher Register

Date	Vendor	Description	Amount
11/1/2018	MACOG	Invoice #FY19-4 October 2018 Services	\$3,404.66
12/1/2018	MACOG	Invoice #FY19-5 November 2018 Services	\$4,750.37
1/1/2019	MACOG	Invoice #FY19-6 December 2018 Services	\$8,715.80
3/7/2019	THORNE GRODNIK	March 2019 Legal Expenses	\$350.00
		Total	<hr/> \$17,220.83

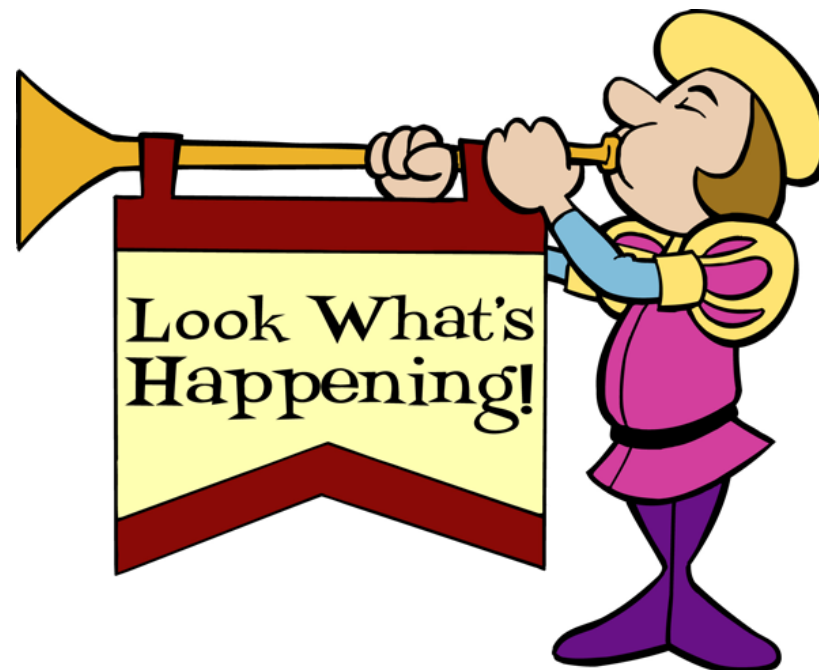
Director's Report

- Administrative
- Education/Outreach
- WQ Planning/Resource Development
- Water Monitoring
- Advocacy
- Partner Awareness
- Partner Support



Old Business

- Basin Updates
 - Announcements from Commission Members



Old Business

- Basin Updates
- 2019 Symposium Planning

DRAFT AGENDA

8:00 – 8:30

Registration & Continental Breakfast

Welcome and Introductions

Working Together For Clean Water & Stable Flow

Matt Meersman, St. Joseph River Basin Commission

9:40 – 9:50

BREAK

Lakes Country: Where the River Begins

Pete Hippensteel, Steuben County Lakes Council

Influencing Development & Drainage Management

Ron Hellenthal, Juday Creek Taskforce Member

10:50 – 11:00

BREAK

Managing Flooding & Sediment in River & Streams

Robert Barr, IUPUI Center for Earth and Environmental Science

Siavash Beik, Christopher B. Burke Engineering, LLC

12:00 – 1:00

LUNCH

Old Business

- Basin Updates
- 2019 Symposium Planning
- State Budget Request
 - SJRBC line item increased in HB 1001
 - Was \$52, 487 in FY18-19 Biennium
 - Now \$104,974 in FY20-21 Biennium



New Business

- FY2020 Budget Planning
 - Budget & MACOG contract approval at next mtg

New Business

- FY2020 Budget Planning
 - Budget & MACOG contract approval at next mtg
 - Income & expenses are both expected to increase
 - State and local government support has increased
 - MACOG “overhead” costs are expected to increase from ~\$300 per month to ~\$700 per month

New Business

- FY2020 Budget Planning
 - Budget & MACOG contract approval at next mtg
 - Income & expenses are both expected to increase
 - Address concerns about sustainability and compensation of Director
 - Allow for full time Director in MACOG contract
 - Budget for \$2/hr increase for current Director
 - Executive Committee meeting w/ MACOG Director

New Business

- FY2020 Budget Planning
 - Budget & MACOG contract approval at next mtg
 - Income & expenses are both expected to increase
 - Address concerns about sustainability and compensation of Director
 - Allow for possibility of new staff support
 - Allow for additional support based on mutual consent and/or approved budget in contract
 - Budget for additional staff support under special projects indicating it's only possible with sufficient financial support from local governments

New Business

- **FY2020 Budget Planning**
 - Budget & MACOG contract approval at next mtg
 - Income & expenses are both expected to increase
 - Address concerns about sustainability and compensation of Director
 - Allow for possibility of new staff support
 - **Plan for water monitoring program**
 - Expand existing biological monitoring program
 - Consider expansion of existing flow monitoring
 - Consider developing volunteer based seasonal bacteria monitoring program

- FY2020 Budget Ideas

	FY18 Actual	FY20 Budget	FY19 Budget	FYE 19 Forecast
REVENUE				
State of Indiana	52,486.70	104,974	52,486	52,486
Local Government	46,142.50	60,000	60,000	53,577
Special Projects	14,511.42	2,500	10,000	10,000
Interest	33.06	2,500	30	1,200
Other Income				35
Total Revenue	113,173.68	169,974	122,516	117,298
EXPENSES				
Basic Operations				
SJRBC Director	41,726.22	45,700	43,000	43,000
Accounting Services	2,381.74	4,000	4,000	4,000
Office Rent	2,100.00	7,000	2,100	2,100
Legal	1,400.00	2,000	2,000	1,754
Insurance	518.64	520	520	520
Travel/Mileage	1,538.46	1,700	1,700	1,700
Audit		0	0	
Information Technology	900.00	1,000	900	900
Printing	344.12	400	350	350
Postage	12.08	100	130	130
Telephone	240.00	240	240	240
Misc Expenses		500	160	160
Operating Expenses	51,161.26	63,160	55,100	54,854
Special Projects				
Water Monitoring	4,000.00	30,000	13,158	10,000
Additional MACOG Staff	3,082.96	35,000	4,500	4,500
Municipal/Partner Support	2,932.99	15,000	13,200	10,500
Planning/Resource Development		12,000	10,000	7,000
Education/Outreach Provision	3,205.28	11,564	16,158	16,158
GLPF Project	6,397.29	2,500	10,000	10,000
Conference/Training Attendance	285.00	750	400	400
Project Expenses	19,903.52	106,814	67,416	58,558
Total Expenses	71,064.78	169,974	122,516	113,412
CHANGE IN NET ASSETS	\$42,108.90	\$0	\$0	\$3,886

Items From the Floor

Other
Misc.
Etc...

Next Meeting
June 6th, 2019



SJRBC
St. Joseph River Basin Commission