

2nd Quarter June 6, 2019



Opening Business

- Call to Order
- Roll Call
 - Introduction





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

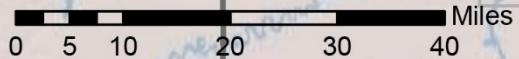
Ohio

Indiana

Noble

DeKalb

Kosciusko



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PURPOSE: *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Opening Business

- Call to Order
- Roll Call
 - Your Name
 - Your Title/Affiliation
 - Who you represent (if you are a proxy)



Opening Business

- Call to Order
- Roll Call
- Approval of Minutes
 - **March 7, 2019**



Financial Report – FY19 Q3 Activities

	FY18 Actual	FY19 YTD	FY19 Budget	% Budget to Date	Year End Forecast	Budget to YE Variance	Notes
REVENUE							
State of Indiana	52,486.70	26,243.35	52,486	50%	52,486	0	
Local Government	46,142.50	28,501.50	60,000	48%	53,577	6,423	A
Special Projects	14,511.42	10,744.10	10,000	107%	10,744	(744)	
Interest	33.06	1,161.83	30	3873%	2,000	(1,970)	B
Other Income		35.00			35	(35)	C
Total Revenue	113,173.68	66,685.78	122,516	54%	118,842	3,674	
EXPENSES							
Basic Operations							
SJRBC Director	41,726.22	26,671.37	43,000	62%	38,500	4,500	D
Accounting Services	2,381.74	3,190.66	4,000	80%	4,000	0	
Additional MACOG Staff	3,082.96	3,280.01	4,500	73%	4,500	0	
Office Rent	2,100.00	1,575.00	2,100	75%	2,100	0	
Legal	1,400.00	1,404.00	2,000	70%	2,000	0	
Insurance	518.64	388.98	520	75%	520	0	
Travel/Mileage	1,538.46	756.26	1,700	44%	1,700	0	
Audit		0.00	0			0	
Information Technology	900.00	675.00	900	75%	900	0	
Conference/Training	285.00	185.00	400	46%	400	0	
Printing	344.12	184.32	350	53%	350	0	
Postage	12.08	2.37	130	2%	130	0	
Telephone	240.00	180.00	240	75%	240	0	
Misc Expenses		45.00	160	28%	160	0	
Operating Expenses	54,529.22	38,537.97	60,000	64%	55,500	4,500	
Special Projects							
Water Monitoring	4,000.00	0.00	13,158	0%	1,700	11,458	E
Municipal/Partner Support	2,932.99	670.99	13,200	5%	750	12,450	E
WQ Planning/Resources		0.00	10,000	0%	0	10,000	E
GLPF Project	6,397.29	4,710.82	10,000	47%	5,000	5,000	E
Newsletter/Website		0.00	9,958	0%	0	9,958	E
SJRB Symposium	2,505.28	347.75	3,500	10%	3,500	0	
IWLA Scholarship	700.00	1,500.00	1,500	100%	1,500	0	
Filter Strip Program		0.00	1,200	0%	0	1,200	E
Project Expenses	16,535.56	7,229.56	62,516	12%	12,450	50,066	
Total Expenses	71,064.78	45,767.53	122,516	37%	67,950	54,566	
CHANGE IN NET ASSETS	\$42,108.90	\$20,918.25	\$0		\$50,892	(\$50,892)	

Financial Report – FY19 Q3 Assets

ASSETS

Cash

Lake City Account (1944)

\$162,023.17

Total Cash

\$162,023.17

Accounts Receivable

State of Indiana

Total Accounts Receivable

\$0.00

Total Assets

\$162,023.17

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable

\$15,119.15

Total Liabilities

\$15,119.15

Fund Balance

Fund Balance FYE 2018

\$125,985.77

Change in Net Assets YTD

\$20,918.25

Total Fund Balance

\$146,904.02

Total Liabilities and Fund Balance

\$162,023.17

Financial Report – FY19 Q3 Cash Flows

CASH RECEIPTS

State of Indiana	\$26,243.35
Special Project Revenue	\$10,744.10
Great Lake Protection Fund	\$10,744.10
Local Government Appropriation	\$28,501.50
<u>Elkhart County</u>	\$0.00
City of Elkhart	\$0.00
City of Goshen	\$2,600.00
City of Nappanee	\$200.00
<u>LaGrange County</u>	\$19,141.50
Town of Lagrange	\$0.00
<u>Noble County</u>	\$0.00
<u>City of Kendallville</u>	\$2,318.00
<u>Steuben County</u>	\$750.00
City of Angola	\$0.00
<u>St Joseph County</u>	\$0.00
City of South Bend	\$0.00
City of Mishawaka	\$0.00
<u>Kosciusko County</u>	\$3,492.00
Town of Syracuse	\$0.00
Misc. Income	\$35.00
Interest Earned	\$1,161.83
Total Cash Receipts	\$66,685.78

Financials

- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Commission Approval June 6, 2019

Accounts Payable Voucher Register

Date	Vendor	Description	Amount
2/1/2019	MACOG	Invoice #FY19-7 January 2019 Services	\$4,550.90
3/1/2019	MACOG	Invoice #FY19-8 February 2019 Services	\$4,956.61
4/1/2019	MACOG	Invoice #FY19-9 March 2019 Services	\$5,611.64
5/22/2019	USGS	Waldron Lake Streamgage	\$1,667.00
6/6/2019	THORNE GRODNIK	June 2019 Legal Expenses	\$350.00
		Total	<hr/> \$17,136.15

Old Business

- 19th Annual Symposium



Old Business

- 19th Annual Symposium

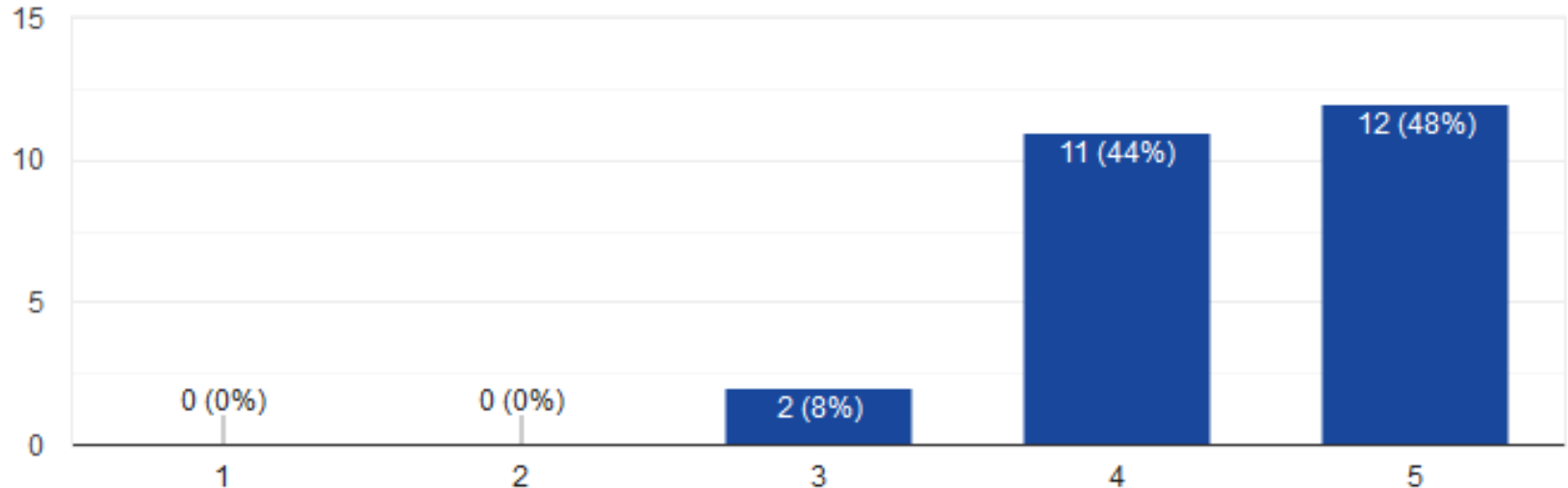


Old Business

- 19th Annual Symposium
 - Sent out survey for feedback

How relevant and helpful do you think it was for your work?

25 responses

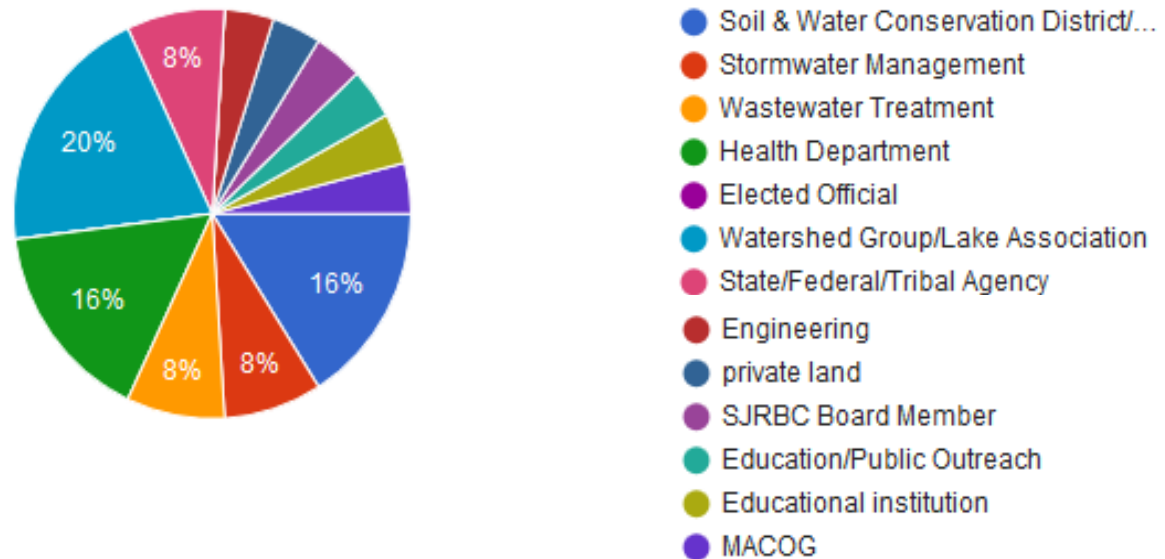


Old Business

- 19th Annual Symposium
 - Sent out survey for feedback

Which of the following most closely matches your primary affiliation?

25 responses



Old Business

- 19th Annual Symposium
- State Budget Request
 - SJRBC line item increased in final budget
 - Was \$52, 487 in FY18-19 Biennium
 - Now \$104,974 in FY20-21 Biennium



New Business



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- Contract for MACOG Services
 - SJRBC Officers met w/ MACOG Director on 5/30
 - Opportunity to discuss service provided
 - Review proposed changes to service agreement
 - Evaluation of SJRBC Director's performance and compensation

New Business



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- Contract for MACOG Services
 - SJRBC Officers met w/ MACOG Director on 5/30
 - Significant changes to agreement include:
 - Ability to adjust compensation to MACOG for SJRBC Director and other staff support with budget rather than agreement revision
 - Increase in cost of rent and IT support
 - The term of the agreement is one year, but it allows for automatic renewal for 5 years if desired

New Business

- Contract for MACOG Services
- FY 2020 Work Plan
 - Only significant change is note that additional staff may be hired.



Fiscal Year 2020 Work Plan

Basic Operations

- Provide a forum for the discussion, study and evaluation of water resource issues of common concern throughout the basin by hosting quarterly meetings of the Commission.
- Facilitate and foster cooperative planning and coordinated management of water and land resources by local governments and other partners.
- Develop positions on major water resource issues and serve as an advocate of the river basin's interests before Congress and federal, state and local government agencies.
- Make recommendations and assist local communities in an advisory capacity as it relates to water resource issues in the river basin by attending meetings, serving on local advisory committees, steering committees, environmental commissions, etc.
- Support partners when possible in developing and distributing education/information materials and assisting at workshops on subjects such as stormwater management, erosion control, drainage, best management practices, low impact development, and flood plain management.
- Assist other state and local agencies/organizations in their efforts to achieve the goals set forth in the St. Joseph River Watershed Management Plan.
- Prepare budget and provide internal controls for the receipt, investment and disbursement of all funds in accordance with applicable Indiana State Board of Accounts guidelines and statutes.
- Attend workshops, webinars, and other education opportunities that serve to update staff on new and innovative approaches to water quality protection and flood mitigation.
- Maintain and update the St. Joseph River Basin Commission website at www.sjrbc.com.

Special Projects

Note: Special Projects may be limited by local government appropriation deficits and existing staff capacity. If funding allows, additional staff may be hired to assist with program administration and special project implementation.

- Water Monitoring
 - ⇒ Interpret and communicate existing data (chemical, biological & hydrologic) and identify critical water quality/quantity monitoring needs.
 - ⇒ Provide funding, in collaboration with local units of government, to expand and support critical monitoring.
- Municipal/Partner Support
 - ⇒ Attend local government meetings to provide technical assistance and understand local water resource issues.
 - ⇒ Provide funding to local units of government and other partners for projects that serve to improve water quality and mitigate flooding in the river basin.

New Business

- Contract for MACOG Services
- FY 2020 Work Plan
- FY 2020 Budget Adoption
 - Projected increase in State and interest revenue
 - Projected decrease in special project revenue

Fiscal Year 2020 Proposed Budget

	FY18 Actual	FY19 Budget	FYE 19 Forecast	FY20 Budget	Notes
REVENUE					
State of Indiana	52,486.70	52,486	52,486	104,974	A
Local Government	46,142.50	60,000	53,577	60,000	
Special Projects	14,511.42	10,000	10,744	2,500	
Interest	33.06	30	2,000	3,500	B
Other Income			35		
Total Revenue	113,173.68	122,516	118,842	170,974	

New Business

- FY 2020 Budget Adoption
 - 6% increase in overall Basic Operating Expenses

EXPENSES

Basic Operations					
SJRBC Director	41,726.22	43,000	38,500	47,000	C
Accounting Services	2,381.74	4,000	4,000	4,000	
Office Rent	2,100.00	2,100	2,100	7,000	D
Legal	1,400.00	2,000	2,000	2,000	
Insurance	518.64	520	520	520	
Travel/Mileage	1,538.46	1,700	1,700	1,250	
Audit					
Information Technology	900.00	900	900	1,000	D
Printing	344.12	350	350	350	
Postage	12.08	130	130	50	
Telephone	240.00	240	240	240	
Misc Expenses		160	160	250	
Operating Expenses	51,161.26	55,100	50,600	63,660	E

New Business

- FY 2020 Budget Adoption
 - Special Projects
 - Change in categories to match work plan
 - Increase in Monitoring and Additional Staff Support

Special Projects					
Water Monitoring	4,000.00	13,158	1,700	32,000	F
Additional MACOG Staff	3,082.96	4,500	4,500	47,500	G
Municipal/Partner Support	2,932.99	13,200	750	11,000	H
Planning/Resource Development		10,000	0	7,500	I
Education/Outreach Provision	3,205.28	16,158	5,000	8,000	J
GLPF Project	6,397.29	10,000	5,000	564	K
Conference/Training Attendance	285.00	400	400	750	L
Project Expenses	19,903.52	67,416	17,350	107,314	

New Business

- Contract for MACOG Services
- FY 2020 Work Plan
- **FY 2020 Budget Adoption**
 - Explanation of revenue/expense changes
 - **Budget Approval**



New Business

- Contract for MACOG Services
- FY 2020 Work Plan
- **FY 2020 Budget Adoption**
 - Explanation of revenue/expense changes
 - Budget Approval
 - **SJRBC Director authorization**

D. MACOG may provide additional technical, administrative and professional staff support to the SJRBC **upon request** and shall be compensated for such service by the SJRBC at a rate calculated based upon the real hours of service provided to the SJRBC by MACOG staff, not to exceed the amount budgeted for this purpose in the annual budget of the SJRBC.

Responsibilities of the Director include:

- Enters into contracts and agreements on behalf of the SJRBC **when authorized.**
- Makes decisions and approvals on behalf of the SJRBC **when authorized.**

New Business

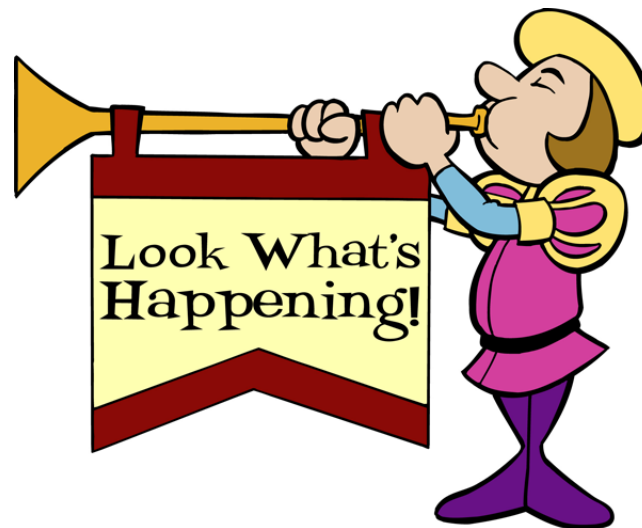
- Contract for MACOG Services
- FY 2020 Work Plan
- FY 2020 Budget Adoption
- FY 2020 Local Gov. Appropriation Requests

	Acres in Basin	% of Basin	2010 Population	% of County Population	Proposed 2020 Request	FY19 Local Govt Received
Elkhart County	292,108	27%	197,559		\$10,006	\$9,430
City of Elkhart			50,949	26%	\$4,437	\$4,182
City of Goshen			31,719	16%	\$2,762	\$2,603
Elkhart County Total:					\$17,205	\$16,215
LaGrange County	247,370	23%	37,128		\$13,540	\$12,761
Town of LaGrange*			2,625	7%	\$1,030	\$0
LaGrange County Total:					\$14,570	\$12,761
Noble County	201,256	19%	47,536		\$9,395	\$8,854
City of Kendallville			9,862	21%	\$2,459	\$2,318
Noble County Total:					\$11,854	\$11,172
Steuben County	157,004	15%	34,185		\$6,917	\$1,000
City of Angola			8,612	25%	\$2,330	\$2,196
Steuben County Total:					\$9,247	\$3,196
St. Joseph County	117,836	11%	266,931		\$3,055	\$2,880
City of South Bend			101,168	38%	\$2,630	\$3,500
City of Mishawaka			48,252	18%	\$1,255	\$1,182
St. Joseph County Total:					\$6,940	\$7,562
Kosciusko County	65,280	6%	77,358		\$3,705	\$3,492
Town of Syracuse*			2,810	4%	\$140	\$0
Kosciusko County Total:					\$3,845	\$3,492

Acres in Basin: 1,080,854 **FY20 Operations Budget: \$63,660** FY19 Local Govt Receipt Ttl: \$54,398

New Business

- Contract for MACOG Services
- FY 2020 Work Plan
- FY 2020 Budget Adoption
- FY 2020 Local Gov. Appropriation Requests
- **Basin Updates**
 - **Announcements from Commission Members**



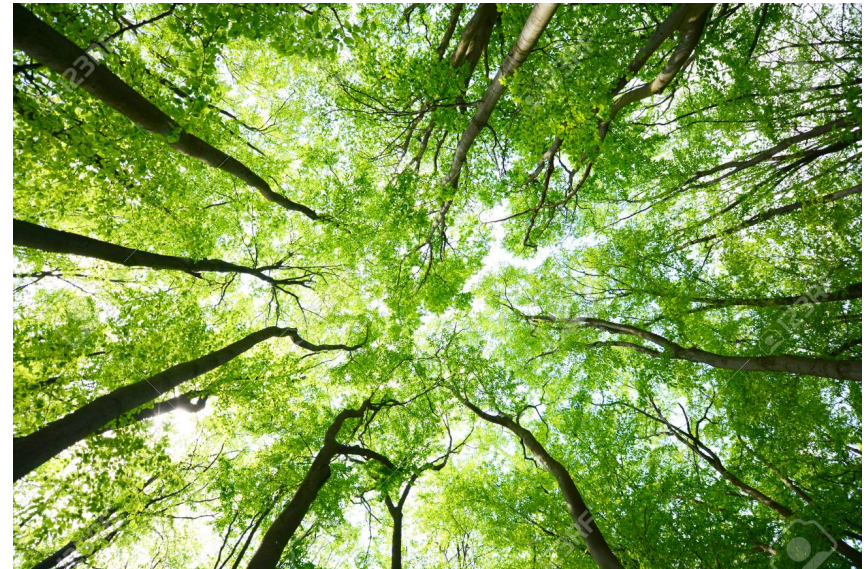
Director's Report

- Administrative
- Education/Outreach
- WQ Planning/Resource Development
- Water Monitoring
- Advocacy
- Partner Awareness
- Partner Support



Director's Report

- Watershed Grant (GLRI) Proposal Support
 - Focused on 3 small/medium towns in each state
 - Perform tree canopy assessments
 - Develop strategic planting guidelines designed to impact water quality/quantity
 - Partners include:
 - IDNR/MDNR
 - ReLeaf Michigan
 - Davey Resource Group



Director's Report

- Grant Support
- Floodplain Workshop
 - Wednesday 6/19
 - Wolfe Building
 - Shipshewana, IN
 - **FREE!!**

Contact me to register!

MAKING ROOM FOR THE RIVER
WHY AND HOW FLOODPLAINS ARE REGULATED IN YOUR COMMUNITY

JUNE 19, 2019 Discussing Popular National Flood Insurance Program (NFIP) Topics

WORKSHOP AGENDA

9:00 **DOORS OPEN / REGISTRATION**

9:30 **WELCOME / INTRODUCTIONS**
Matt Meersman, Director
St. Joseph River Basin Commission

9:45 **IDNR SESSION 1**

- Ordinances
- Floodplain Maps

10:45 **BREAK**

11:00 **IDNR SESSION 2**

- Post Disaster Responsibilities
- Substantial Improvement/Damage

12:00 **LUNCH** (on your own)

1:15 **IDNR SESSION 3**

- Letters of Map Change
- Community Rating System
- Group Exercises

2:45 **BREAK**

3:00 **ELEVATION CERTIFICATES**
Rodney Renkenberger, Executive Director
Maumee River Basin Commission

3:45 **QUESTIONS/CLOSING REMARKS**

Wolfe Community Building
345 N. Morton Street
Shipshewana, IN 46585

Register by contacting Matt Meersman at basindirector@macog.com or 574.287.1829 xt. 800
OR Doug Wagner at dwagner1@dnr.IN.gov or 317-232-4178

Items From the Floor

Other
Misc.
Etc...

Next Meeting
September 5th, 2019



SJRBC
St. Joseph River Basin Commission