

1st Quarter
March 3, 2022



Opening Business

- Call to Order
- Introduction/Meeting Instructions
- Roll Call





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

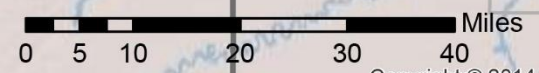
Ohio

Indiana

Noble

DeKalb

Kosciusko



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PURPOSE: *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

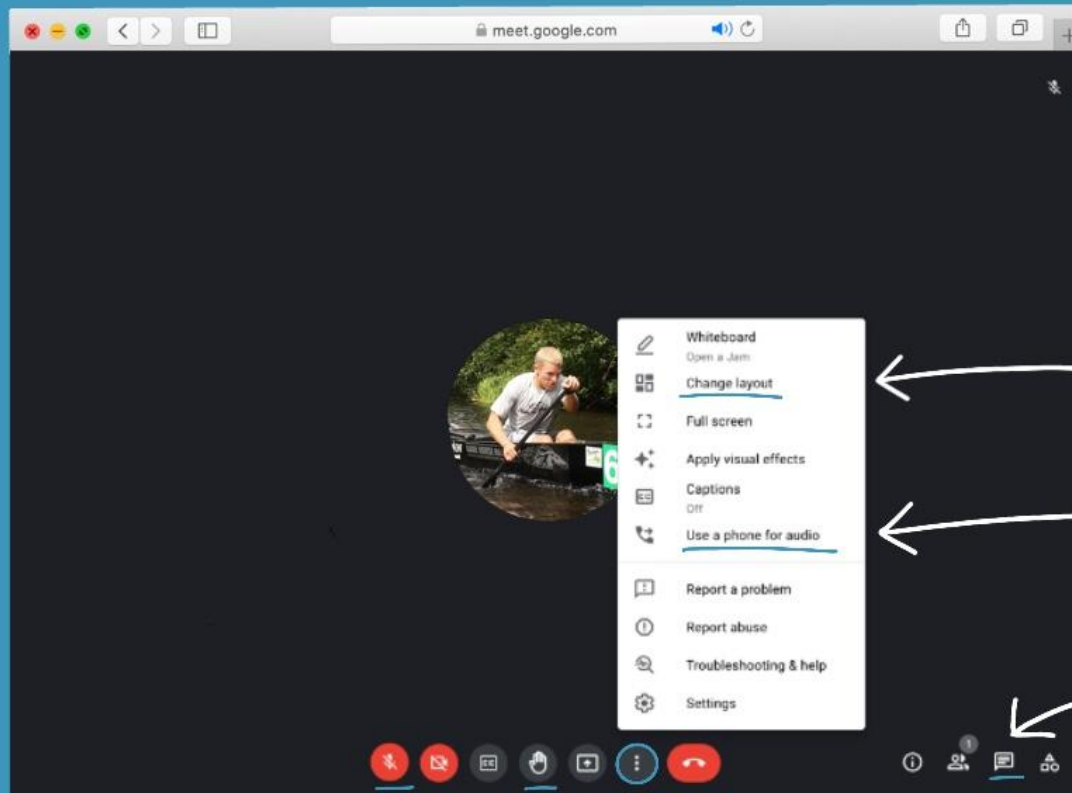
The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Meeting Instructions

- State your name & county when making motions
- No need to state your name when voting



CHANGE LAYOUT

CALL IN

CHAT

MUTE

RAISE HAND

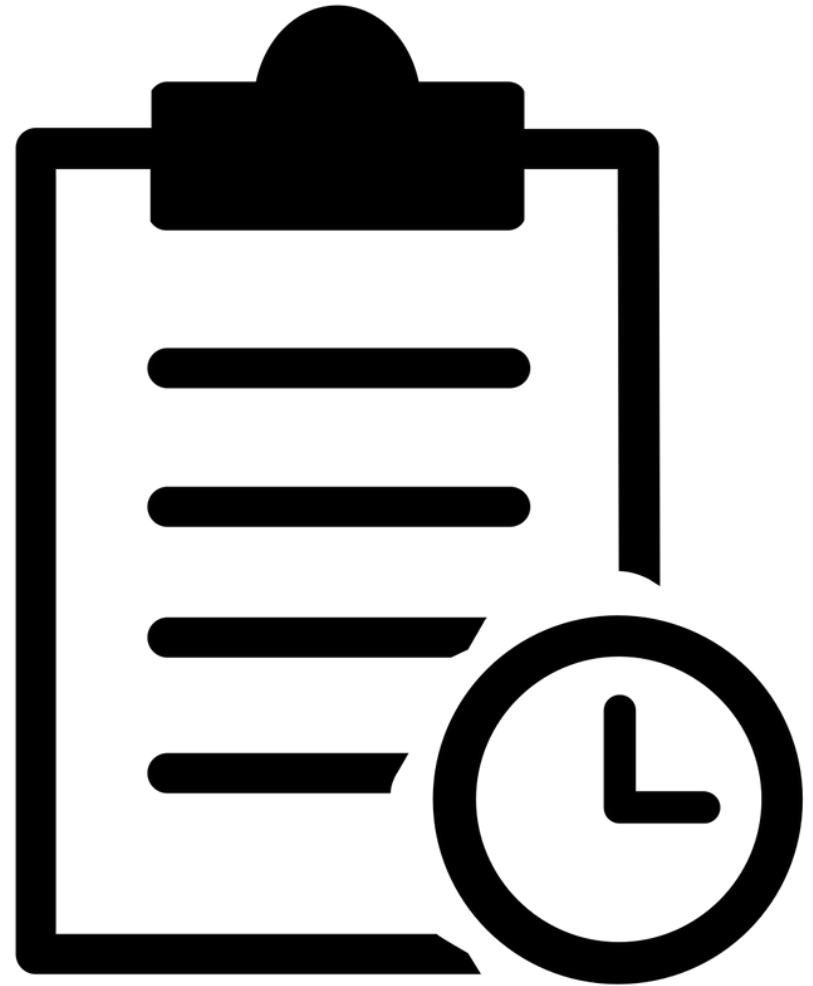
Opening Business

- Call to Order
- Introduction/Meeting Instructions
- **Roll Call**
 - Your Name
 - Your Title/Affiliation
 - Who you represent (if you are a proxy)



Consent Agenda

- Approval of Minutes
- Financial Report
- Approval of Claims



Consent Agenda

- Approval of Minutes
 - December 2, 2021



Financial Report – FY 22 Q2 Activities

	FY21 Actual	FY22 YTD	FY22 Budget	% Budget to Date	Notes
REVENUE					
State of Indiana	89,228.00	51,962.00	101,800	51%	
Local Government	62,304.00	1,800.00	63,660	3%	A
Special Projects	23,668.38	2,695.00	2,500	108%	
Interest	468.50	314.52	500	63%	
Other Income	0.00	0.00			
Total Revenue	175,668.88	56,771.52	168,460	34%	
EXPENSES					
Basic Operations					
SJRBC Director	46,993.28	23,058.63	47,000	49%	
Accounting Services	2,630.17	821.93	4,000	21%	
Office Rent	5,774.97	3,499.98	7,000	50%	
Legal	1,400.00	700.00	2,000	35%	
Bank Service Fees	37.00	0.00	200	0%	
Insurance	518.64	259.32	520	50%	
Travel/Mileage	563.27	140.96	1,200	12%	
Audit	0.00	0.00		0%	
Information Technology	999.96	499.98	1,000	50%	
Printing	78.49	47.32	200	24%	
Postage	11.80	3.71	50	7%	
Telephone	240.00	120.00	240	50%	
Misc Expenses	43.60	0.00	250	0%	
Operating Expenses	59,291.18	29,151.83	63,660	46%	
Special Projects					
Water Monitoring	4,488.89	5,692.64	29,700	19%	B
Additional MACOG Staff	12,436.53	11,076.06	35,700	31%	
Municipal/Partner Support	5,555.04	255.14	9,350	3%	
Planning/Resource Development	29,990.00	8,641.80	19,150	45%	C
Education/Outreach Provision	2,962.31	3,091.84	7,400	42%	D
Drainage Project	3,479.15	0.00	3,500	0%	
Project Expenses	58,911.92	28,757.48	104,800	27%	
Total Expenses	118,203.10	57,909.31	168,460	34%	
CHANGE IN NET ASSETS	\$57,465.78	(\$1,137.79)	\$0		

Financial Report – FY 22 Q2 Assets

ASSETS

Cash

Lake City Account (1944)	\$328,288.69
<i>Outstanding Checks:</i>	
#1373 (IWLA - Purdue University)	(\$2,300.00)

Total Cash \$325,988.69

Accounts Receivable

State of Indiana \$0.00

Total Accounts Receivable \$0.00

Total Assets \$325,988.69

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable \$22,427.59

Total Liabilities \$22,427.59

Fund Balance

Fund Balance FYE 2021 \$304,698.89

Change in Net Assets YTD (\$1,137.79)

Total Fund Balance \$303,561.10

Total Liabilities and Fund Balance \$325,988.69

Financial Report – FY 22 Q1 Cash Flows

CASH RECEIPTS

State of Indiana	\$74,269.00
Special Project Revenue	\$2,695.00
Indiana Academy of Sciences Grant	\$2,695.00
Local Government Appropriation	\$4,259.00
<u>Elkhart County</u>	
City of Elkhart	
City of Goshen	
<u>LaGrange County</u>	
Town of Lagrange	
<u>Noble County</u>	
City of Kendallville	\$2,459.00
Rome City	\$50.00
<u>Steuben County</u>	\$1,750.00
City of Angola	
<u>St Joseph County</u>	
City of South Bend	
City of Mishawaka	
<u>Kosciusko County</u>	
Town of Syracuse	
Misc. Income	\$0.00
Interest Earned	\$314.52
Total Cash Receipts	\$81,537.52

Consent Agenda

- Approval of Minutes
- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Commission Approval March 3, 2022

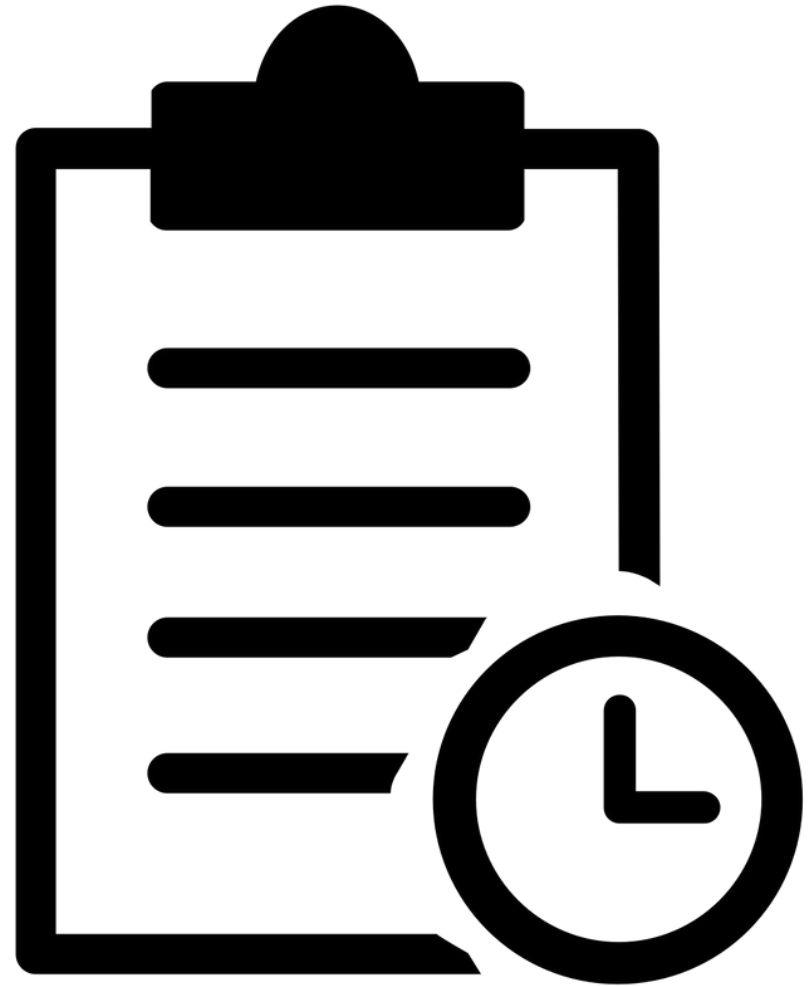
Accounts Payable Voucher Register

Date	Vendor	Description	Amount
10/31/2021	MACOG	Invoice #FY22-4 October 2021 Services	\$8,829.48
11/10/2021	Purdue University	IN Watershed Leadership Invoices (3)	\$2,300.00
11/30/2021	MACOG	Invoice #FY22-5 November 2021 Services	\$6,595.37
11/30/2021	CHRISTOPHER BURKE ENG.	Invoice #23937 - Flood Resilience Plannin Project	\$5,047.55
12/8/2021	U.S. Geological Survey	Bill #90947415 - Waldron Lake Gage	\$4,000.00
12/31/2021	MACOG	Invoice #FY22-6 December 2021 Services	\$7,002.74
2/14/2022	Juozas Gaigalas	Invoice #4 Web Development & Data Processing	\$1,665.00
3/3/2022	THORNE GRODNIK	March 2022 Legal Expenses	\$350.00
		Total	<u>\$35,790.14</u>

Consent Agenda

- Approval of Minutes
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Questions?



Old Business

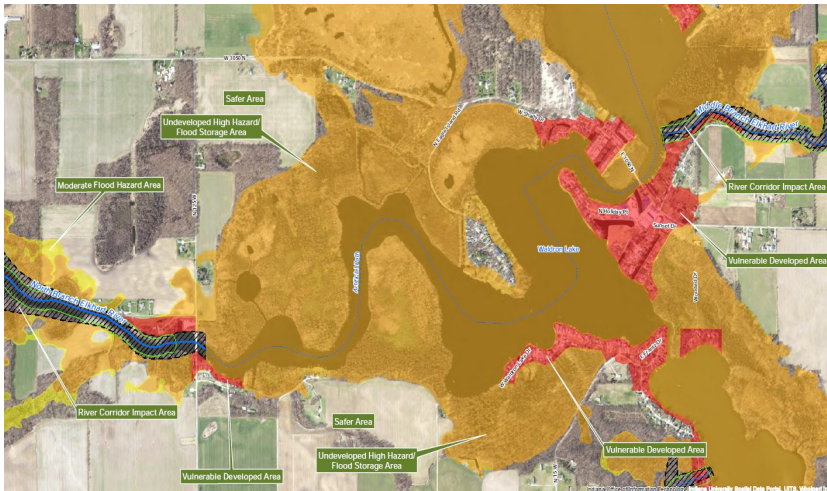
- Project Updates:
 - Noble Co. Flood Resilience
 - Wetland Task Force

	FY22 Budget	FYE 21 Forecast	FY21 Budget
REVENUE			
State of Indiana	101,800	89,227	89,227
Local Government	63,660	61,859	63,660
Special Projects	2,500	23,688	23,500
Interest	500	475	2,500
Other Income			
Total Revenue	168,460	175,249	178,887

EXPENSES			
Basic Operations			
SJRBC Director	47,000	47,000	47,000
Accounting Services	4,000	3,200	4,000
Office Rent	7,000	5,775	6,250
Legal	2,000	2,000	2,000
Bank Service Fees	200	50	750
Insurance	520	520	520
Travel/Mileage	1,200	575	1,250
Audit		0	
Information Technology	1,000	1,000	1,000
Printing	200	75	350
Postage	50	15	50
Telephone	240	240	240
Misc Expenses	250	0	250
Operating Expenses	63,660	60,450	63,660
Special Projects			
Water Monitoring	29,700	5,000	27,200
Additional MACOG Staff	35,700	12,000	35,700
Municipal/Partner Support	9,350	4,500	9,350
Planning/Resource Development	19,150	30,000	31,077
Education/Outreach Provision	7,400	2,500	7,400
Drainage Project	3,500	3,500	4,500
Project Expenses	104,800	57,500	115,227
Total Expenses	168,460	117,950	178,887
CHANGE IN NET ASSETS	\$0	\$57,299	\$0

Old Business

- Existing Projects:
 - Noble Co. Flood Resilience
 - planning team mtgs 1/5 & 2/16
 - met w/ Commissioners 2/28
 - working w/ DNR & stakeholders on ordinance enforcement
 - strategy implementation chart being finalized by Burke



NORTH BRANCH ELKHART RIVER CORRIDOR FLOOD RISK MANAGEMENT PLAN

NOBLE & LAGRANGE COUNTIES, IN

OCTOBER 2020

Prepared for:



St. Joseph River Basin Commission
227 W. Jefferson Blvd.
Room 1120
South Bend, IN 46601

Old Business

- Existing Projects:

- Noble Co. Flood Resilience

- Wetland Task Force

- 1st meeting (2/15) - purpose, regulatory status, changes resulting from 389
- 2nd meeting (3/23) - flood reduction benefits, carbon sequestration

The Nature Conservancy 



NEWSROOM

Governor Holcomb Appoints Will Ditzler to Lead Wetlands Task Force

Businessman and Nature Conservancy trustee will facilitate group on regulation of isolated wetlands

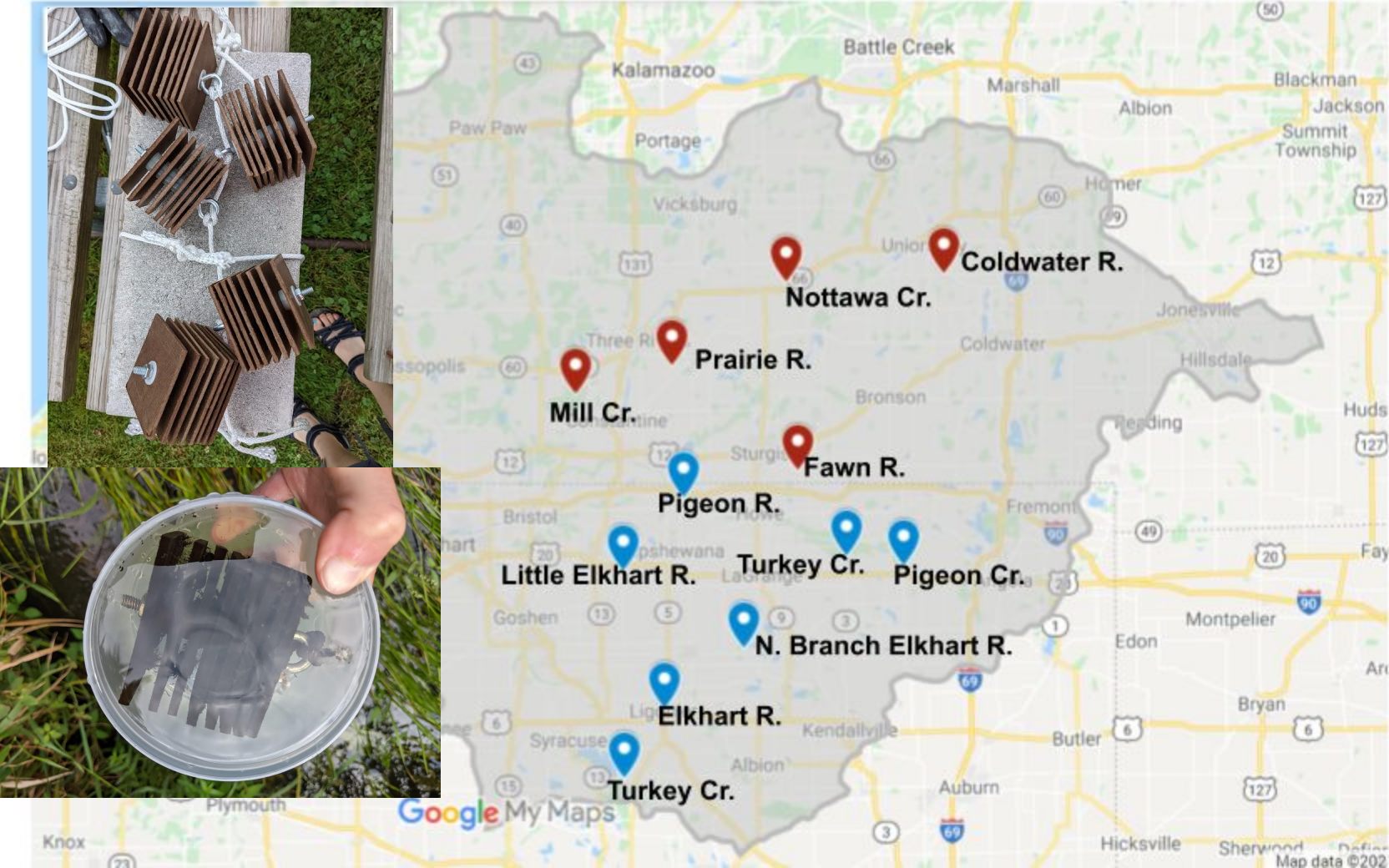
September 21, 2021 | Indianapolis, IN

SJRBC Water Monitoring Program Updates

A woman wearing waders is standing in a river, working with a piece of equipment on a small green float. The equipment consists of several grey rectangular blocks stacked on top of each other, with various sensors and cables attached. The river is surrounded by lush green trees and a concrete bridge with a metal railing is visible in the background. The water is dark and reflects the surrounding greenery.

Kate Barrett, PhD
March 3, 2022

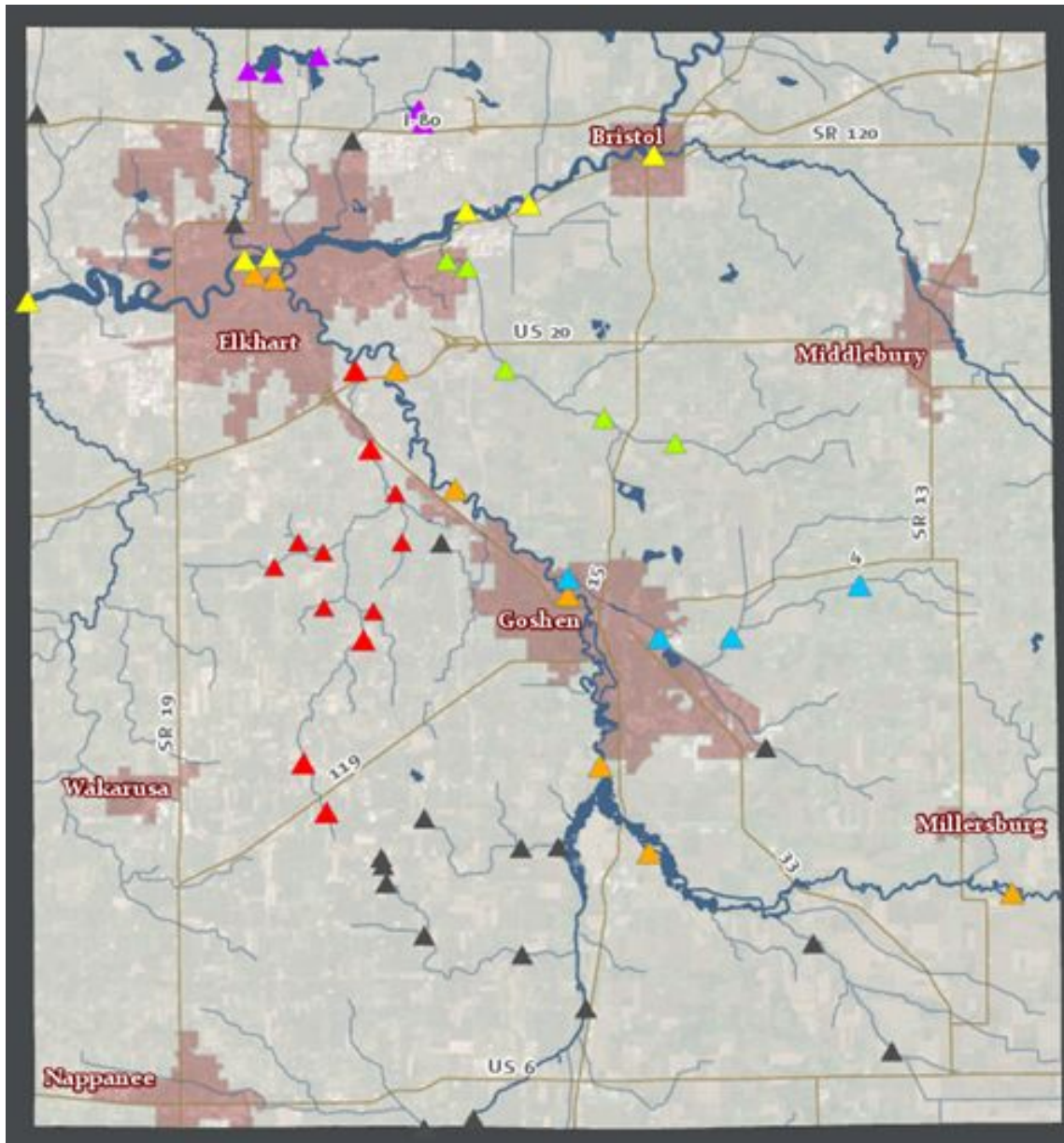
Biological monitoring program: 2021 Pilot Year



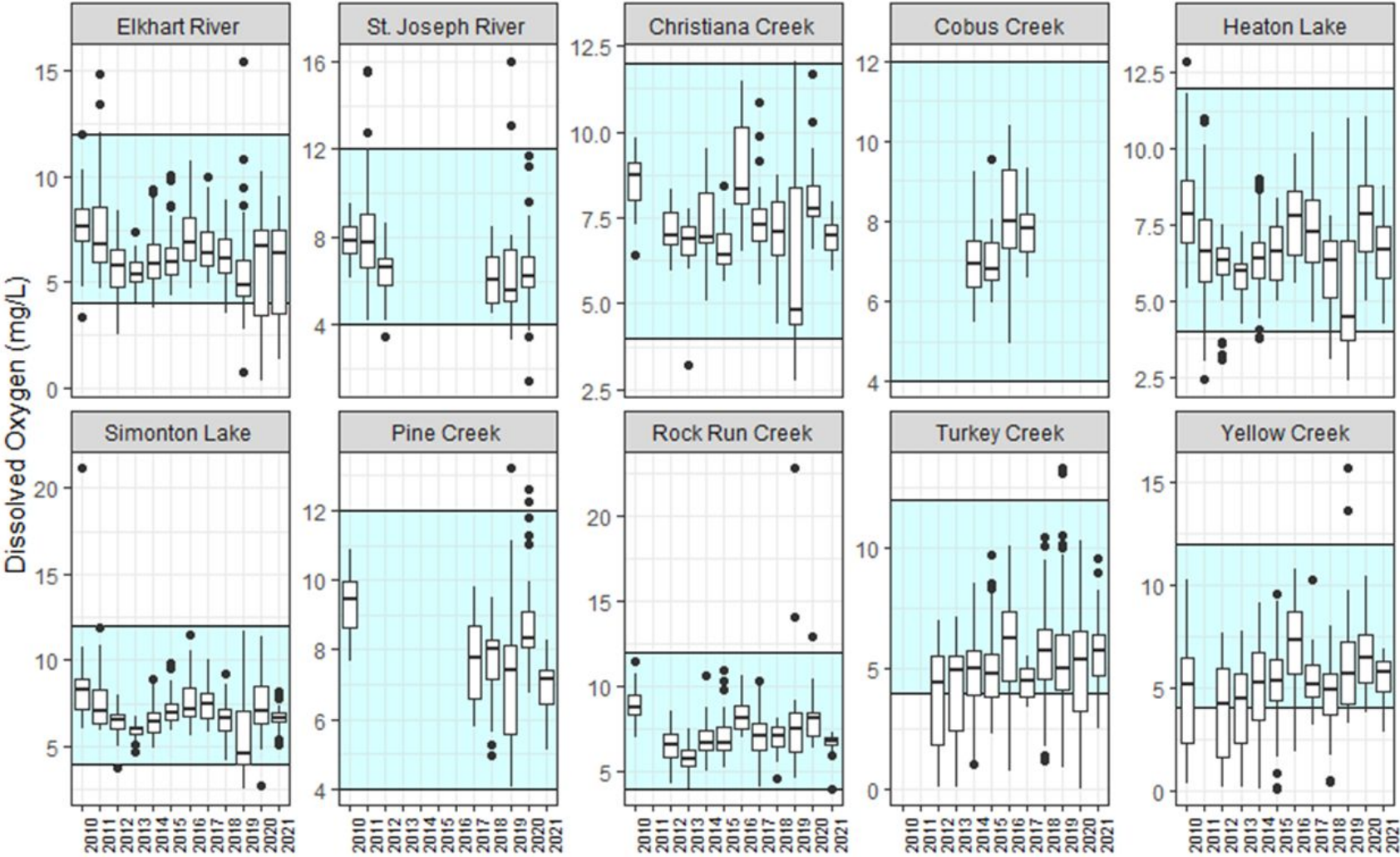
Water Monitoring Projects

- Greater Elkhart County Stormwater Partnership
- Pokagon Band DNR fish study
- Elkhart Aquatics Program
 - Assist with long-term analysis of IBI & ICI scores
- Analyzing long-term *E. coli* trends in the St. Joe
- Putting it all together in an interactive web map

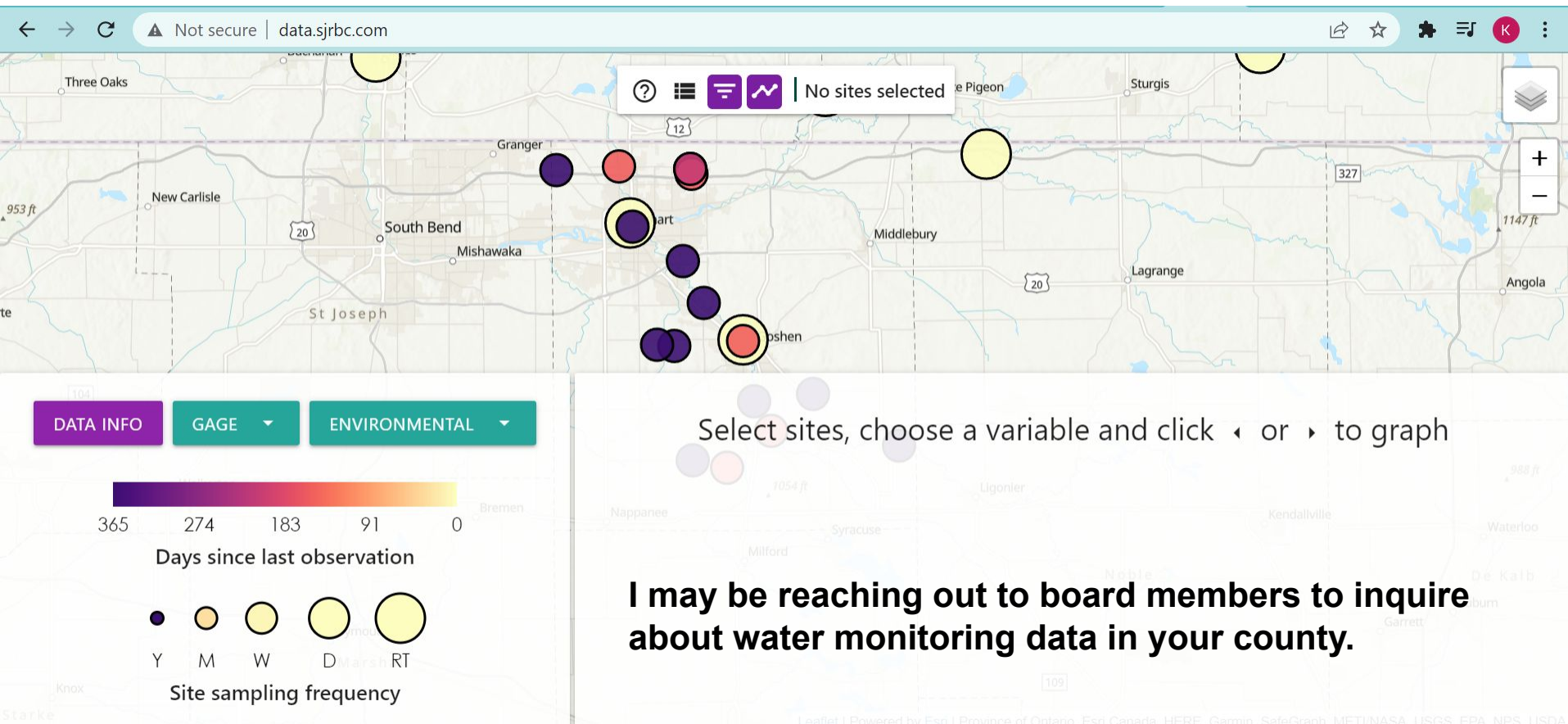
Elkhart Stormwater Partnership



Elkhart Stormwater Partnership



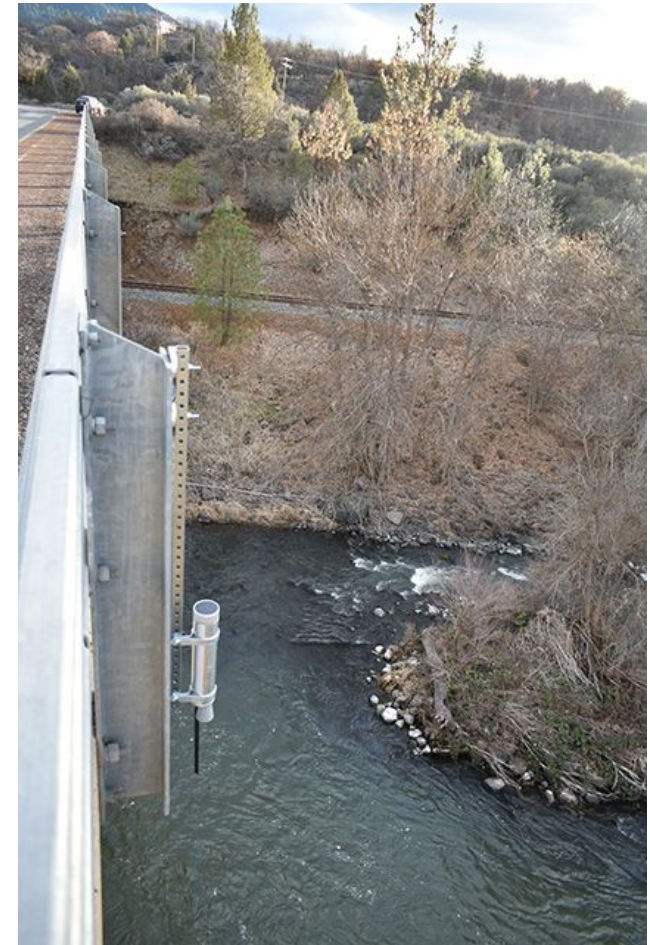
Putting data on the map: Interactive Web Map (early version) is live!



I may be reaching out to board members to inquire about water monitoring data in your county.

Old Business

- Project Updates
- Water Monitoring Program



Old Business

- Project Updates
- Water Monitoring Program
 - Kate's program updates
 - MBI & ToltHawk purchase authorization
- Water Infrastructure Security Committee
 - Help guide our monitoring strategy:
 - understand/predict the impact of change on our water infrastructure
 - Request the following members:
 - *Surface Water Quality* - Daragh Deegan
 - *Septic & Groundwater* - Alicia Walsh
 - *Urban Stormwater* - Adam Bowden
 - *Rural Drainage* - Randy Sexton

Old Business

- Project Updates
- Water Monitoring Program
- **22nd Annual SJRB Symposium**
 - Fernwood reserved for Friday, May 6th
 - Speakers secured for virtual or in-person
 - Proposed topic/theme:
 - Government Funding for Watershed Management



New Business

- Purchase Policy & MACOG Agreement

- Clarify potential conflict between purchasing policy and this item from our MACOG Agreement:

E. MACOG shall provide the following financial management assistance to the SJRBC and shall be compensated for such service by the SJRBC at a rate calculated based upon the real hours of service provided to the SJRBC by MACOG staff, not to exceed the amount budgeted for this purpose in the annual budget of the SJRBC or four thousand dollars (\$4,000), whichever is greater:

1. Aid the SJRBC in preparation of its budget, and provide accounting services for the receipt, investment and disbursement of its funds, all in accordance with applicable State Board of Accounts guidelines, statute, and guidelines set out by the SJRBC herein or otherwise.
2. Deposit SJRBC funds in the name of the SJRBC and in depositories designated by the SJRBC.
3. Disburse SJRBC funds only upon authorization to do so by the SJRBC and presentation of a State Board of Accounts standard claim form signed by at least two (2) Commission members and approved by the SJRBC. Checks shall be drawn from an account in the SJRBC's name and shall be signed by two authorized officials.

New Business

- Purchase Policy & MACOG Agreement
 - Proposed amendment to MACOG Agreement:

NOW, THEREFORE, in consideration of the promises, the covenants and agreements hereinafter contained, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, MACOG and SJRBC agree as follows:

AMENDMENT 1

Section E.3. of the Agreement is deleted and replaced with the following:

“Disburse SJRBC funds only in accordance with and as authorized by the Purchasing Policy adopted by the SJRBC on June 3, 2021.”

New Business

- Purchase Policy & MACOG Agreement
- Other Business/Updates
 - Announcements from Commission Members



Director's Report

- Administrative
- Education/Outreach
- Planning/Resource Development
- Water Monitoring
- Partner Support
- Advocacy



Items From the Floor

Other
Misc.
Etc...

Next Meeting
June 2nd, 2022

