

4<sup>th</sup> Quarter  
December 6, 2018



# Opening Business

- Call to Order
- Roll Call
  - Introduction





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

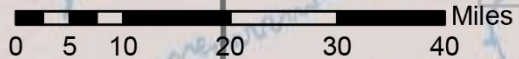
Ohio

Indiana

Noble

DeKalb

Kosciusko



Copyright: © 2014 Esri

**PURPOSE:** *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

# The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

*(paraphrased from IC 14-30-3-8)*

# Opening Business

- Call to Order
- Roll Call
  - Your Name
  - Your Title/Affiliation
  - Who you represent (if you are a proxy)



# Opening Business

- Call to Order
- Roll Call
- Approval of Minutes
  - September 6, 2018



# Financial Report – FY19 Q1 Activities

	FY18 Actual	FY19 YTD	FY19 Budget	% Budget to Date	Year End Forecast	Budget to YE Variance	Notes
<b>REVENUE</b>							
State of Indiana	52,486.70	0.00	52,486	0%	52,486	0	
Local Government	46,142.50	14,031.13	60,000	23%	51,059	8,941	A
Special Projects	14,511.42	0.00	10,000	0%	10,000	0	
Interest	33.06	10.25	30	34%	50	(20)	B
Other Income		0.00			35	(35)	C
<b>Total Revenue</b>	<b>113,173.68</b>	<b>14,041.38</b>	<b>122,516</b>	<b>11%</b>	<b>113,630</b>	<b>8,886</b>	
<b>EXPENSES</b>							
<b>Basic Operations</b>							
SJRBC Director	41,726.22	5,149.98	43,000	12%	43,000	0	
Accounting Services	2,381.74	517.06	4,000	13%	4,000	0	
Additional MACOG Staff	3,082.96	710.31	4,500	16%	4,500	0	
Office Rent	2,100.00	525.00	2,100	25%	2,100	0	
Legal	1,400.00	704.00	2,000	35%	1,754	246	D
Insurance	518.64	129.66	520	25%	520	0	
Travel/Mileage	1,538.46	220.54	1,700	13%	1,700	0	
Audit		0.00	0			0	
Information Technology	900.00	225.00	900	25%	900	0	
Conference/Training	285.00	0.00	400	0%	400	0	
Printing	344.12	70.84	350	20%	350	0	
Postage	12.08	0.94	130	1%	130	0	
Telephone	240.00	60.00	240	25%	240	0	
Misc Expenses		35.00	160	22%	160	0	C
<b>Operating Expenses</b>	<b>54,529.22</b>	<b>8,348.33</b>	<b>60,000</b>	<b>14%</b>	<b>59,754</b>	<b>246</b>	
<b>Special Projects</b>							
Water Monitoring	4,000.00	0.00	13,958	0%	10,000	3,958	E
Municipal/Partner Support	2,932.99	136.25	13,200	1%	10,500	2,700	E
WQ Planning/Resources		0.00	10,000	0%	7,000	3,000	E
GLPF Project	6,397.29	4,582.97	10,000	46%	10,000	0	
Newsletter/Website		0.00	9,958	0%	9,958	0	
SJRB Symposium	2,505.28	0.00	3,500	0%	3,500	0	
IWLA Scholarship	700.00	0.00	700	0%	1,500	(800)	F
Filter Strip Program		0.00	1,200	0%	1,200	0	
<b>Project Expenses</b>	<b>16,535.56</b>	<b>4,719.22</b>	<b>62,516</b>	<b>8%</b>	<b>53,658</b>	<b>8,858</b>	
<b>Total Expenses</b>	<b>71,064.78</b>	<b>13,067.55</b>	<b>122,516</b>	<b>11%</b>	<b>113,412</b>	<b>9,104</b>	
<b>CHANGE IN NET ASSETS</b>	<b>\$42,108.90</b>	<b>\$973.83</b>	<b>\$0</b>		<b>\$218</b>	<b>(\$218)</b>	



# Financial Report – FY19 Q1 Assets

## ASSETS

### Cash

Wells Fargo Checking Account (0695)	\$23,733.43
Wells Fargo Interest Savings Account (2990)	\$46,149.28
Wells Fargo Savings Account (2893)	\$69,759.44

**Total Cash** \$139,642.15

### Accounts Receivable

State of Indiana \$0.00

**Total Accounts Receivable** \$0.00

**Total Assets** \$139,642.15

## LIABILITIES & FUND BALANCE

### Liabilities

Accounts Payable \$12,682.55

**Total Liabilities** \$12,682.55

### Fund Balance

Fund Balance FYE 2018 \$125,985.77

Change in Net Assets YTD \$973.83

**Total Fund Balance** \$126,959.60

**Total Liabilities and Fund Balance** \$139,642.15

# Financial Report – FY19 Q1 Cash Flows

## CASH RECEIPTS

<b>State of Indiana</b>	<b>\$0.00</b>
<b>Special Project Revenue</b>	<b>\$7,400.63</b>
Great Lake Protection Fund	\$7,400.63
<b>Local Government Appropriation</b>	<b>\$6,630.50</b>
Elkhart County	\$0.00
City of Elkhart	\$0.00
City of Goshen	\$0.00
LaGrange County	\$6,380.50
Town of Lagrange	\$0.00
Noble County	\$0.00
City of Kendallville	\$0.00
Steuben County	\$250.00
City of Angola	\$0.00
St Joseph County	\$0.00
City of South Bend	\$0.00
City of Mishawaka	\$0.00
Kosciusko County	\$0.00
Town of Syracuse	\$0.00
<b>Misc. Income</b>	<b>\$0.00</b>
<b>Interest Earned</b>	<b>\$10.25</b>
<b>Total Cash Receipts</b>	<b>\$14,041.38</b>

# Financials

- Financial Report
- Approval of Claims

## SJRBC Claims Submitted for Board Approval December 6, 2018

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6/8/2018	THORNE GRODNIK	Statue ByLaws Legal Expenses	\$354.00
8/1/2018	MACOG	Invoice #FY19-01 July 2018 Expenses	\$1,851.21
9/1/2018	MACOG	Invoice #FY19-02 August 2018 Expenses	\$4,324.59
9/30/2018	Matt Meersman	FY19 Q1 Mileage Reimbursement	\$522.12
10/1/2018	MACOG	Invoice #FY19-03 September 2018 Expenses	\$5,630.63
12/6/2018	THORNE GRODNIK	December 2018 Legal Expenses	\$350.00
		Total	<u>\$13,032.55</u>

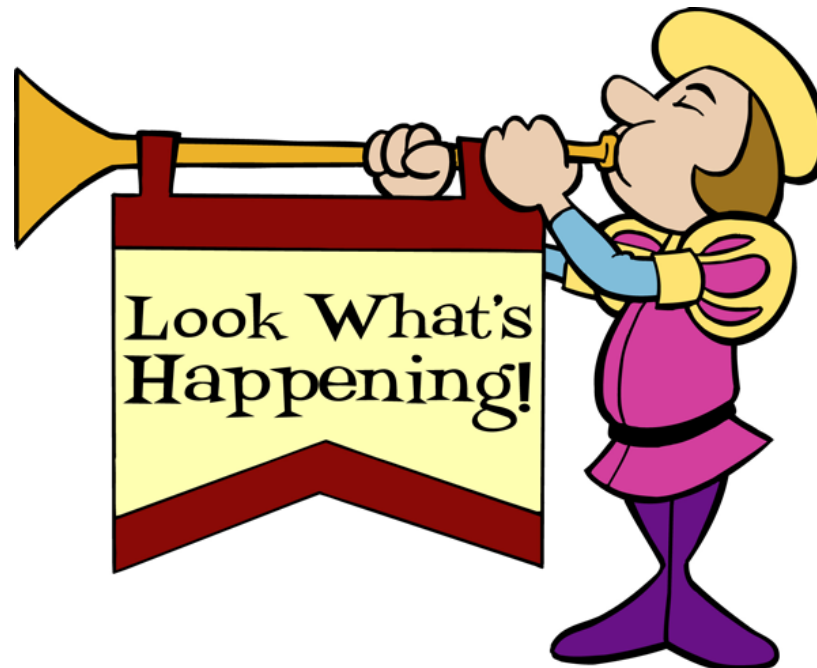
# Director's Report

- Administrative
- Education/Outreach
- WQ Planning/Resource Development
- Water Monitoring
- Advocacy
- Partner Awareness
- Partner Support



# Old Business

- Basin Updates
  - Announcements from Commission Members



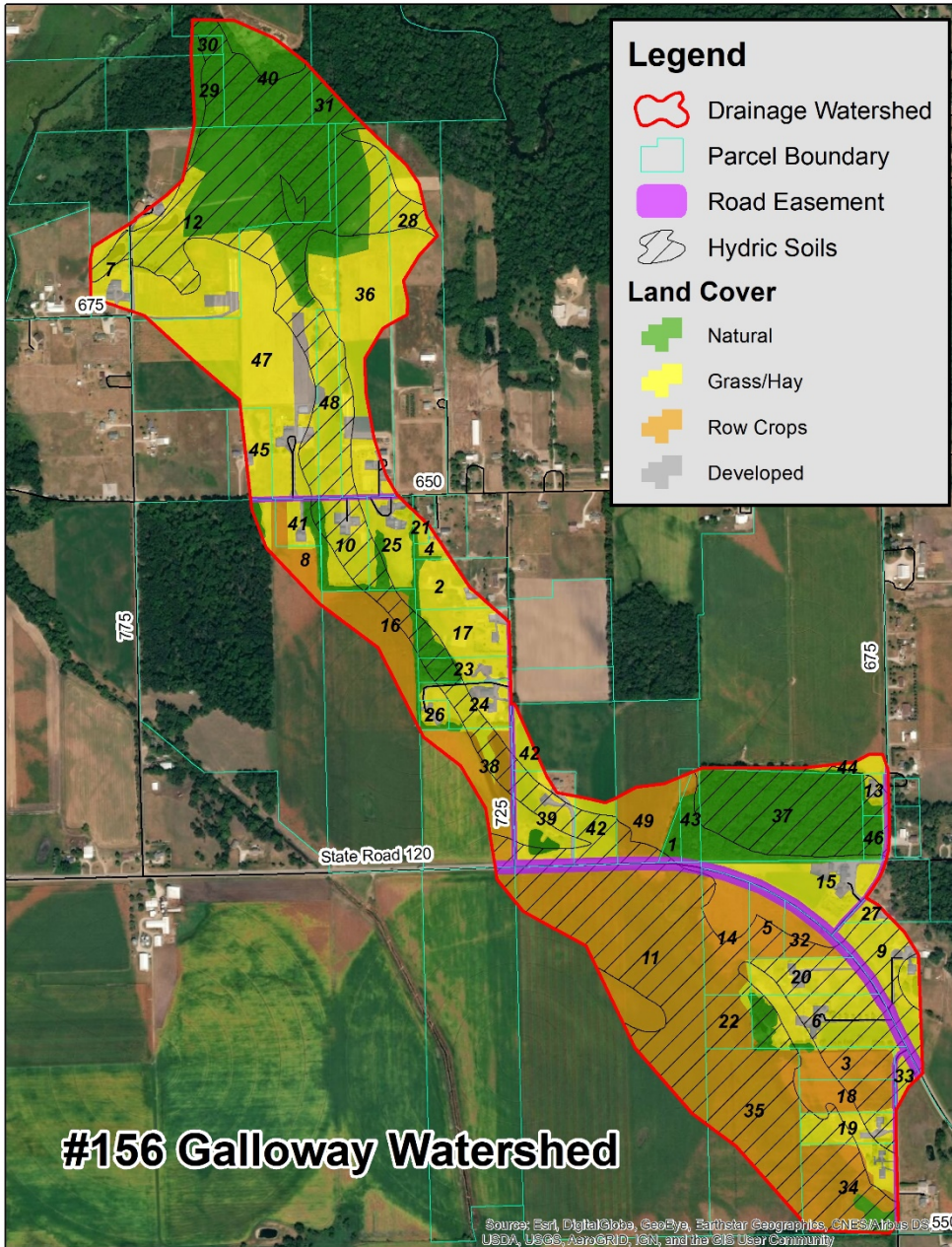
# Old Business

- Basin Updates
- GLPF Conservation Incentive Project
  - Assisted LaGrange Co. Surveyor's Office:
    - Galloway Ditch public hearing
    - Assessment table import to County tax software
  - Assisted Van Buren Co. Drain Commissioner:
    - Day of Review for two County Drains
    - Assessment table revision/formatting for import
  - Completed Report/Invoice for period ending 8/31



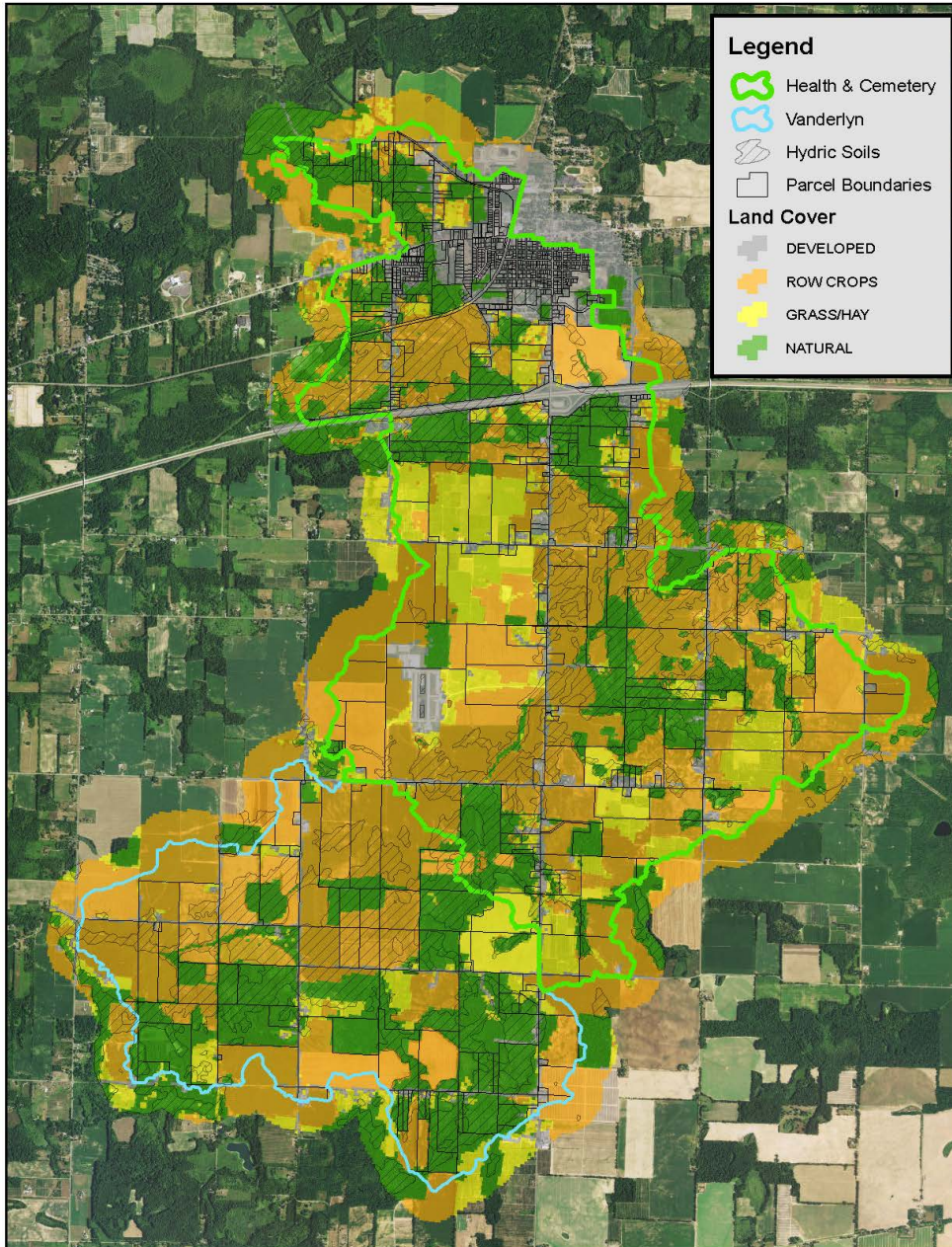
Great Lakes  
Protection Fund

**KIESER & ASSOCIATES**  
ENVIRONMENTAL SCIENCE & ENGINEERING



**#156 Galloway Watershed**

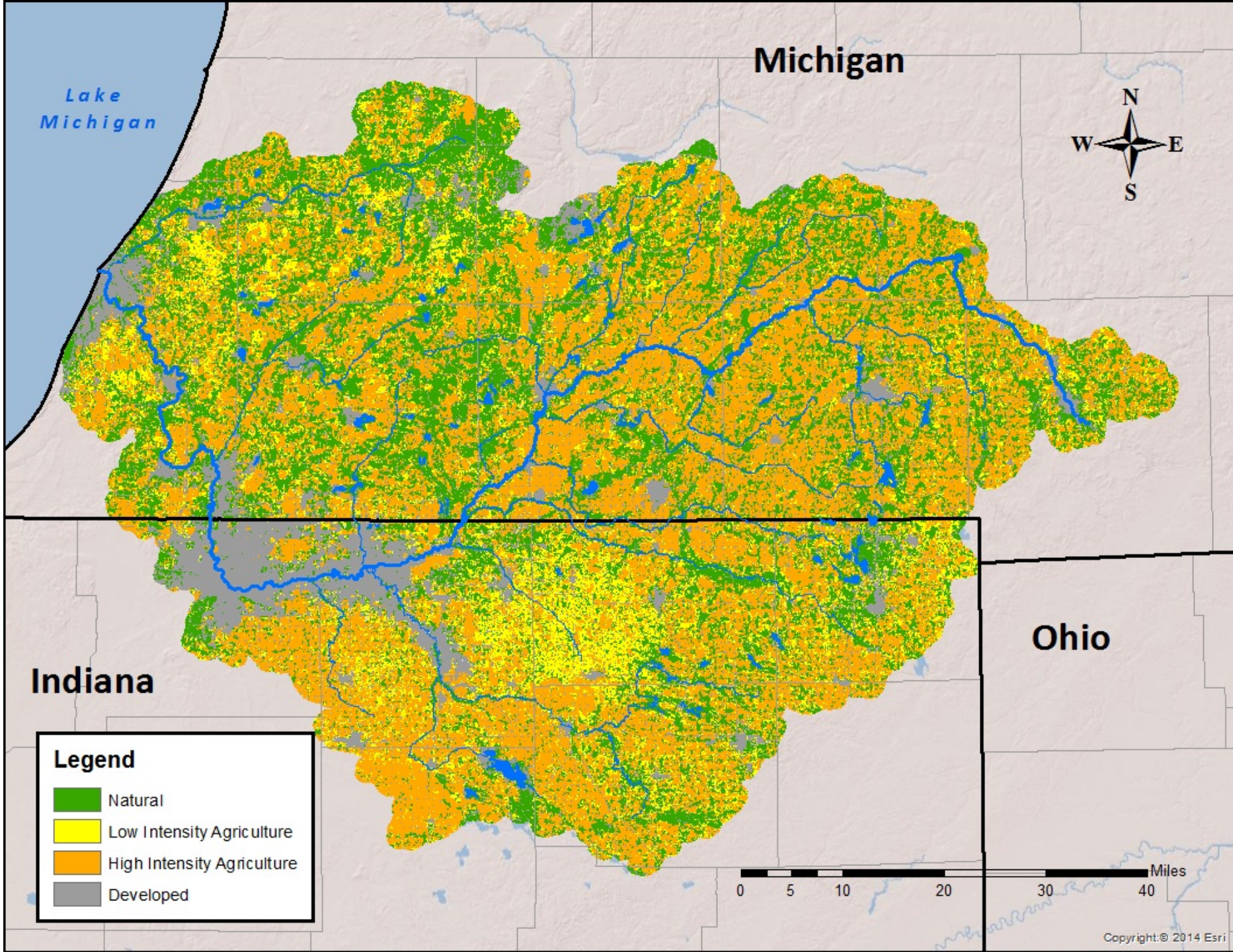
**\$4K Assessment Scenario**  
**Approx. Cost Per Acre:**  
*(after \$25 per parcel)*  
 Developed Hydric - \$17.97  
 Row Crop Hydric - \$16.17  
 Developed Upland - \$12.58  
 Row Crop Upland - \$11.32  
 Grass/Hay Hydric - \$8.98  
 Grass/Hay Upland - \$6.29  
 Natural All Soils - \$4.40



## Van Buren County, MI

- Health & Cemetery
  - Project Cost - \$23,115
  - 893 Parcels
  - 32 Parcels w/ BMPs certified by VBCD
  - ~11% Avg Savings
  - ~37% Max Savings
- Vanderlyn
  - Project Cost - \$5,509
  - 110 Parcels
  - 15 Parcels w/ BMPs certified by VBCD
  - ~26% Avg Savings
  - ~40% Max Savings





Michigan





Lake Michigan

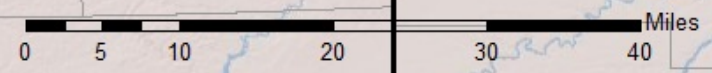


Ohio

Indiana

**Legend**

-  Natural
-  Low Intensity Agriculture
-  High Intensity Agriculture
-  Developed



# Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- Watershed Leadership Academy Scholarship
  - Tuition increase for 2019
  - Selection committee met on October 23<sup>rd</sup>
  - Partnership w/ Friends of the St. Joe River Assoc.



# Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- Watershed Leadership Academy Scholarship
  - FY2019 Budget Amendment Request
    - **Increase** *IWLA Scholarship* by \$800
    - **Decrease** *Water Monitoring* by \$800



# Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- Watershed Leadership Academy Scholarship
- **2019 Symposium Planning**
  - **May 10<sup>th</sup> available at two locations**
  - **Potential speaker(s) available**



# Old Business

- Basin Updates
- GLPF Conservation Incentive Project
- Watershed Leadership Academy Scholarship
- 2019 Symposium Planning
- **State Budget Request**
  - “Change Package” request submitted
  - Ranking completed



# New Business

- Election of 2019 Officers

According to Indiana Code 14-30-3-11, the Commission shall annually elect from among its members a chairman, vice chairman, secretary and treasurer. The elections shall be held annually and the officers are eligible for re-election. The following Commission members expressed a willingness to serve in the offices designated below for 2019. Unless there are other nominations from the floor, we require a motion to accept the following slate of officers for 2019:

*Chairman:*                    Martin Franke, LaGrange Co. Commissioners' Representative

*Vice Chairman:*           Kieran Fahey, City of South Bend Mayor's Representative

*Secretary:*                 Daragh Deegan, City of Elkhart Mayor's Representative

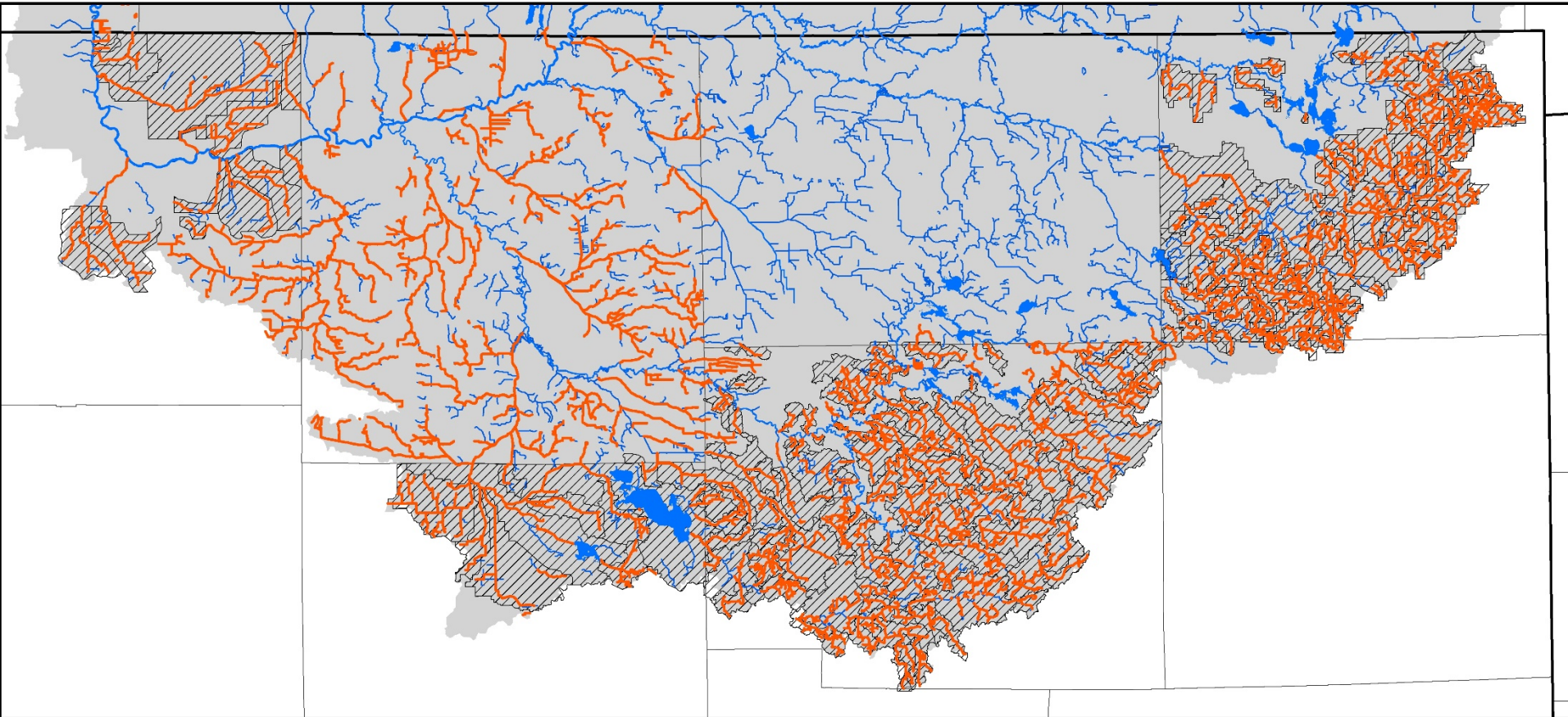
*Treasurer:*                 Kris Thomas, City of Angola Mayor's Representative

If there is more than one member nominated and interested in serving in a particular office, a majority vote of the voting members is required for election to office. In the event a majority is not obtained for an office on the first ballot, a second ballot shall be taken with the voting limited to the two candidates receiving the highest number of votes on the first ballot for said office.

Newly elected officers shall take office upon the commencement of the next regular meeting of the Commission. A regular term of office is from the adjournment of the meeting, when the election is held, until the adjournment of the next meeting, when annual elections are held.

# New Business

- Election of 2019 Officers
- Strategic Plan Development



# Items From the Floor

Other  
Misc.  
Etc...



Next Meeting  
March 7<sup>th</sup>, 2019



**SJRBC**  
St. Joseph River Basin Commission