

4th Quarter
December 5, 2019



Opening Business

- Call to Order
- Roll Call
 - Introduction





Lake Michigan

Michigan



Kalamazoo

Calhoun

Van Buren

Berrien

Cass

St. Joseph

Branch

Hillsdale

St. Joseph

Elkhart

LaGrange

Steuben

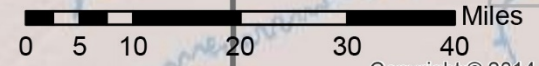
Ohio

Indiana

Noble

DeKalb

Kosciusko



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PURPOSE: *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Opening Business

- Call to Order
- Roll Call
 - Your Name
 - Your Title/Affiliation
 - Who you represent (if you are a proxy)



Opening Business

- Call to Order
- Roll Call
- Approval of Minutes
 - September 5, 2019



Financial Report – FY20 Q1 Activities

	FY19 Actual	FY20 YTD	FY20 Budget	% Budget to Date	Notes
REVENUE					
State of Indiana	52,486.70	25,718.75	104,974	25%	
Local Government	60,725.50	3,153.00	60,000	5%	A
Special Projects	10,744.10	0.00	2,500	0%	
Interest	2,258.84	1,196.30	3,500	34%	
Other Income	150.32	0.00			
Total Revenue	126,365.46	30,068.05	170,974	18%	
EXPENSES					
Basic Operations					
SJRBC Director	39,356.85	9,946.86	47,000	21%	
Accounting Services	3,921.46	1,429.97	4,000	36%	
Office Rent	2,100.00	525.00	7,000	8%	B
Legal	1,754.00	558.00	2,000	28%	
Insurance	518.64	129.66	520	25%	
Travel/Mileage	945.56	456.93	1,250	37%	
Audit		0.00	0		
Information Technology	900.00	249.99	1,000	25%	
Printing	373.06	19.56	350	6%	
Postage	5.12	2.00	50	4%	
Telephone	240.00	60.00	240	25%	
Misc Expenses	165.56	134.85	250	54%	C
Operating Expenses	50,280.25	13,512.82	63,660	21%	
Special Projects					
Water Monitoring	1,667.00	0.00	32,000	0%	
Additional MACOG Staff	4,361.75	411.29	47,500	1%	
Municipal/Partner Support	1,287.03	234.80	11,000	2%	
Planning/Resource Development	0.00	0.00	7,500	0%	
Education/Outreach Provision	4,959.83		8,000		
GLPF Project	4,710.82	0.00	564	0%	
Conference/Training Attendance	185.00	249.64	750	33%	
Project Expenses	17,171.43	895.73	107,314	1%	
Total Expenses	67,451.68	14,408.55	170,974	8%	
CHANGE IN NET ASSETS	\$58,913.78	\$15,659.50	\$0		

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Basic Operations

Budget Amendment Request:

- Create “Bank Service Fees” line item with \$750
- Decrease “Office Rent” line item by \$750

Financial Report – FY20 Q1 Assets

ASSETS

Cash

Lake City Account (1944)

\$214,482.75

Total Cash

\$214,482.75

Accounts Receivable

State of Indiana

\$0.00

MACOG

\$0.00

Total Accounts Receivable

\$0.00

Total Assets

\$214,482.75

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable

\$13,923.70

Total Liabilities

\$13,923.70

Fund Balance

Fund Balance FYE 2019

\$184,899.55

Change in Net Assets YTD

\$15,659.50

Total Fund Balance

\$200,559.05

Total Liabilities and Fund Balance

\$214,482.75

Financial Report – FY20 Q1 Cash Flows

CASH RECEIPTS

State of Indiana	\$25,718.75
Special Project Revenue	\$0.00
Great Lake Protection Fund	\$0.00
Local Government Appropriation	\$3,153.00
<u>Elkhart County</u>	\$0.00
City of Elkhart	\$0.00
City of Goshen	\$2,603.00
<u>LaGrange County</u>	\$0.00
Town of Lagrange	\$0.00
<u>Noble County</u>	\$0.00
City of Kendallville	\$0.00
Rome City	\$50.00
<u>Steuben County</u>	\$500.00
City of Angola	\$0.00
<u>St Joseph County</u>	\$0.00
City of South Bend	\$0.00
City of Mishawaka	\$0.00
<u>Kosciusko County</u>	\$0.00
Town of Syracuse	\$0.00
Misc. Income	\$115.32
Interest Earned	\$1,196.30
Total Cash Receipts	\$30,183.37

Financials

- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Commission Approval December 5, 2019

Accounts Payable Voucher Register

Date	Vendor	Description	Amount
8/1/2019	MACOG	Invoice #FY20-1 July 2019 Services	\$3,665.36
9/1/2019	MACOG	Invoice #FY20-2 August 2019 Services	\$5,956.34
10/1/2019	MACOG	Invoice #FY20-3 September 2019 Services	\$4,302.00
10/24/2019	USGS	Invoice #90767198 - Waldron Lake Streamgage	\$4,000.00
12/5/2019	THORNE GRODNIK	December 2019 Legal Expenses	\$350.00
		Total	<u>\$18,273.70</u>

Old Business

- Meeting Schedule for **2020**
 - 10am @ Elkhart Co. Public Services Building
 - September meeting conflict resolved
 - Calendar invites will be sent via email
 - Quarterly on first Thursday:
 - March 5th
 - June 4th
 - **September 3rd**
 - December 3rd



Old Business

- Meeting Schedule for 2020
- 2020 Symposium Planning
 - Fernwood reserved on 5/8
 - Topic and speaker thoughts?



Old Business

- Meeting Schedule for 2020
- 2020 Symposium Planning
- **Indiana Watershed Leadership Academy**
 - **Friends of the St. Joe River Assoc. Partnership**
 - **2020 Financial Assistance recipients:**
 - Melissa DeSimone – Michigan Lakes & Streams Assoc.
 - Peter Kelly – Dallas Lake Assoc. and 5-Lakes Conservation Assoc.
 - Annie Klehfoth – Elkhart Environmental Center
 - Casey Stoffel – UND Environmental Change Initiative



Old Business

- Meeting Schedule for 2020
- 2020 Symposium Planning
- Indiana Watershed Leadership Academy
- **Additional Staffing**
 - Meeting w/ MACOG Director on 11/19
 - Part-time position description drafted



New Business

- Election of 2020 Officers
 - Traditional officer progression
 - The existing officers expressed a willingness to serve in the following offices for 2020:
 - *Chair:* Kieran Fahey, City of South Bend
 - *Vice Chair:* Daragh Deegan, City of Elkhart
 - *Secretary:* Kris Thomas, City of Angola



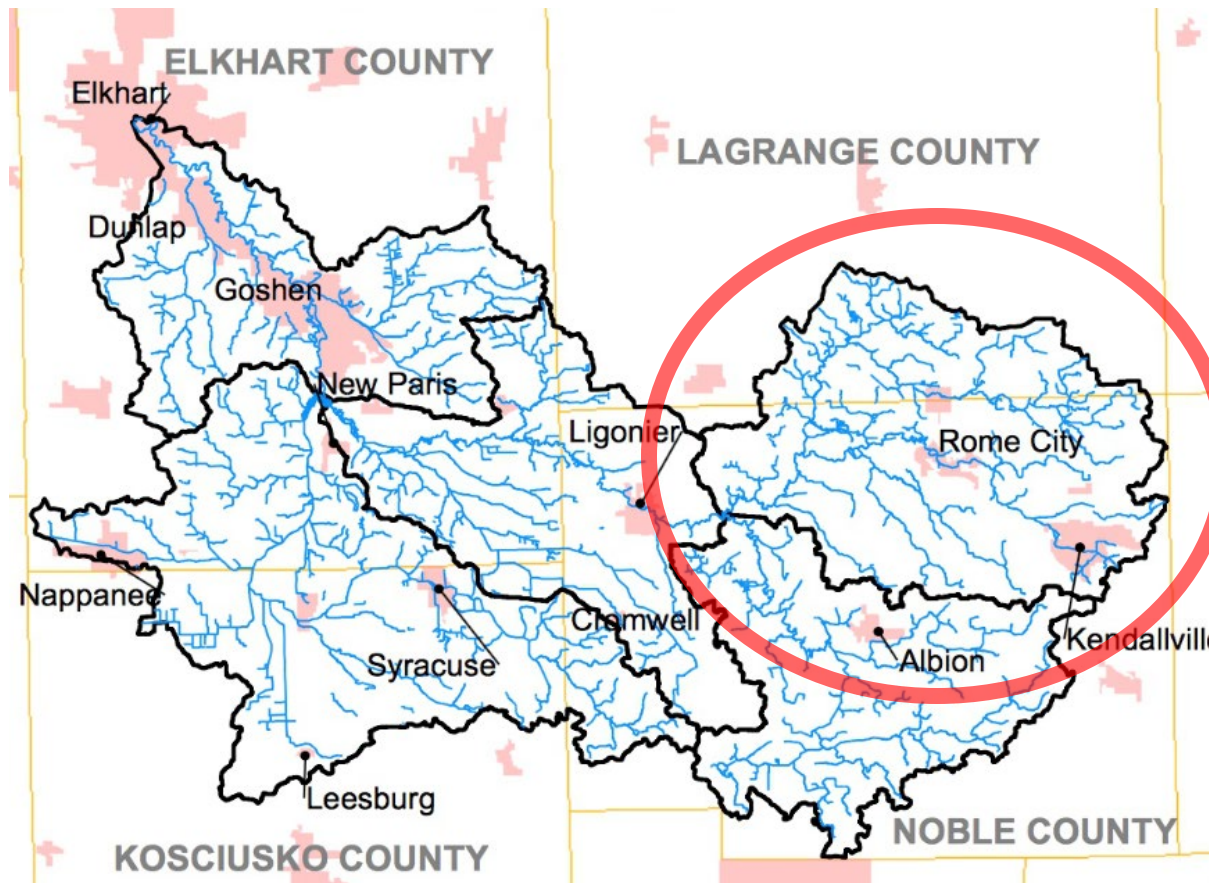
New Business

- Election of 2020 Officers
 - Unless there are other nominations from the floor, we require a motion to accept the following slate of officers for 2020:
 - *Chair:* Kieran Fahey, City of South Bend
 - *Vice Chair:* Daragh Deegan, City of Elkhart
 - *Secretary:* Kris Thomas, City of Angola
 - *Treasurer:* _____ , _____



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project
 - Opportunity to secure \$39,000 grant
 - Role of Conservation Law Center
 - Proposal from Christopher B. Burke



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project
 - Budget Amendment Requested:
 - Increase “*Special Projects*” Revenue by \$39,000
 - Increase “*Planning/Resource Development*” by \$69,000



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project
 - Authorization Requested:
 - To accept the “*North Branch Elkhart River Corridor Flood Risk Management Plan*” proposal, estimated fee, standard charges for professional services, and general terms and conditions on behalf of the SJRBC



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project
- **GLRI Urban Tree Project**
 - \$130,000 grant awarded for SJRW
 - *Support* will be given to 6 SJRW communities based on criteria such as:
 - Need
 - Capacity – Dept. of Public Works
 - Demonstrated interest in trees
 - Motivated City/Village Manager
 - Tree City USA status
 - Tree Ordinance
 - Strong volunteer contingent



New Business

- Election of 2020 Officers
- North Branch Elkhart River Project
- GLRI Urban Tree Project
- **Other Business/Updates**
 - **Announcements from Commission Members**



Director's Report

- Administrative
- Education/Outreach
- WQ Planning/Resource Development
- Water Monitoring
- Advocacy
- Partner Awareness
- Partner Support



Items From the Floor

Other
Misc.
Etc...

Next Meeting
March 5th, 2020

