

2nd Quarter
May 29, 2025



Opening Business

- Call to Order
- Introduction/Meeting Instructions
- Roll Call





PURPOSE: *The St. Joseph River Basin Commission exists to provide a forum for the discussion, study and evaluation of water resource issues of common concern and foster cooperative planning and coordinated management of the basin's water and related land resources.*

The St. Joseph River Basin Commission was created by the Indiana General Assembly in 1988 to address water quality issues in the St. Joseph River and all the lakes and streams that flow to it. The enabling statute of the Commission (IC 14-30-3) was amended in 2018 to expand the scope and powers of the Commission to address flooding as well. The Commission seeks to work with agencies, organizations and local units of government to:

- Develop plans and tools to improve water quality or mitigate flooding in the basin;
- Coordinate monitoring of water quality and hydrology in the basin;
- Promote best practices for urban stormwater and rural drainage management;
- Develop strategies to increase water infiltration and storage capacity in the basin;
- Distribute reports on the Commission's objectives, studies, and findings;
- Make recommendations in matters related to the Commission's objectives to political subdivisions in the basin and to other public and private agencies;
- Act as a coordinating agency for programs and activities of other public and private agencies that are related to the Commission's objectives;
- Serve as an advocate of the basin's interests before Congress and federal, state and local government agencies.

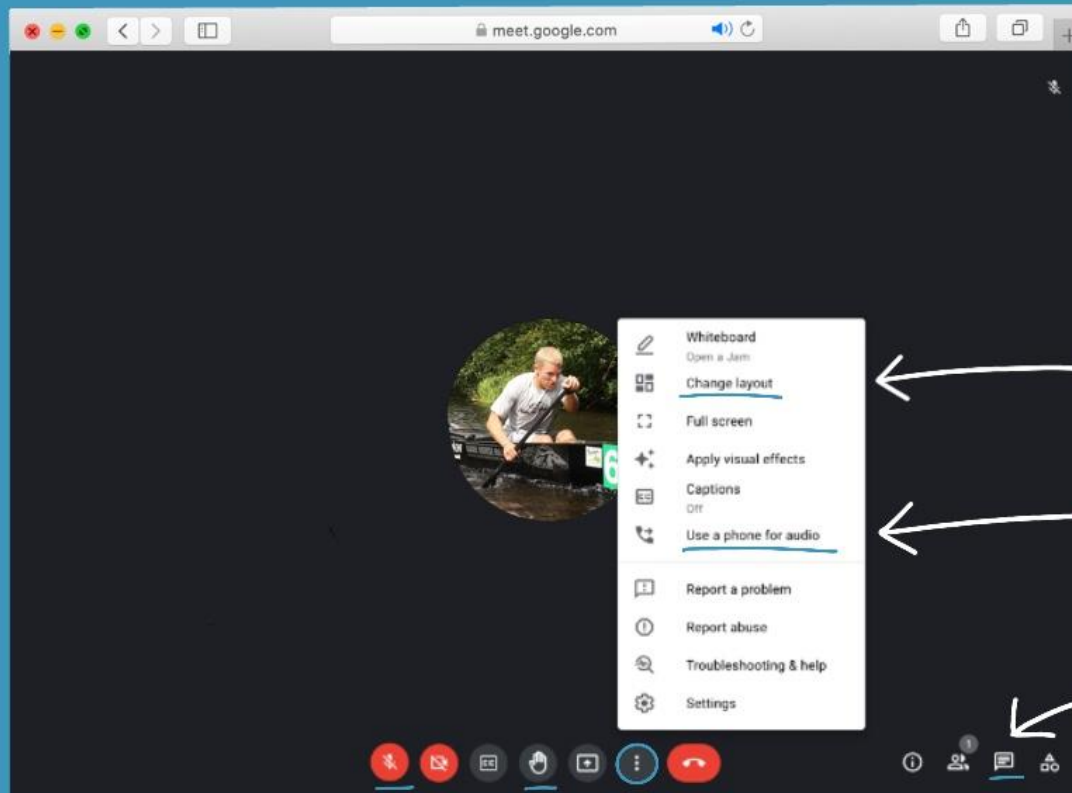
The SJRBC shall consist of the following (or their proxy):

- The **Mayor** of each Class-II City or the Executive of the municipality with the largest population if the County does not have a Class-II city
- A **County Commissioner** from each County
- The **Health Officer** from each County
- The **County Surveyor** from each County
- A **Representative of the SWCD** from each County
- The Director of the Indiana DNR

(paraphrased from IC 14-30-3-8)

Meeting Instructions

- State your name & county when making motions
- No need to state your name when voting



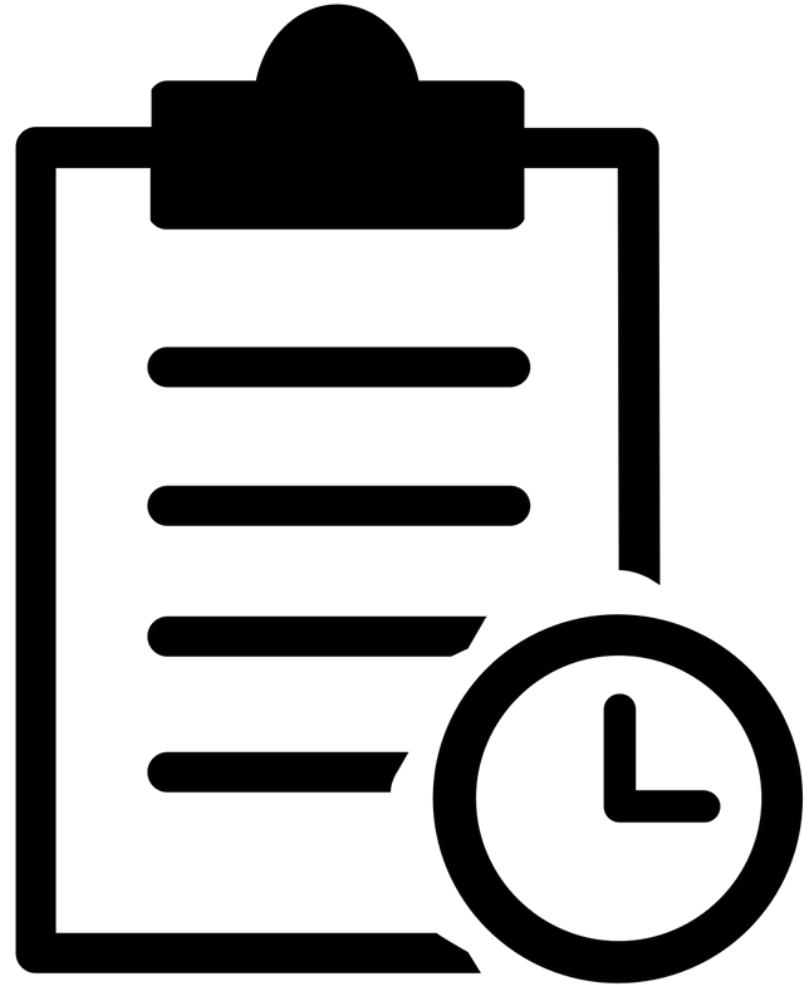
Opening Business

- Call to Order
- Introduction/Meeting Instructions
- Roll Call
 - Your Name
 - Your Title/Affiliation
 - Who you represent (if you are a proxy)



Consent Agenda

- Approval of Minutes
- Financial Report
- Approval of Claims



Consent Agenda

- Approval of Minutes
 - February 27, 2025



Financial Report – FY 25 Q3 Activities

	FY24 Actual	FY25 YTD	FY25 Budget	% Budget to Date	Year End Forecast	Budget to YE Variance	Notes
REVENUE							
State of Indiana	104,974.00	78,730.50	102,875	77%	104,974	2,099	
Local Government	66,335.50	71,285.00	67,110	106%	71,285	4,175	A
Special Projects	35,455.40	0.00	13,200	0%	155	(13,045)	B
Interest	23,460.16	17,490.42	20,000	87%	22,740	2,740	
Other Income	0.00	0.00				0	
Total Revenue	230,225.06	167,505.92	203,185	82%	199,154	(4,031)	

EXPENSES

Basic Operations							
SJRBC Director	45,526.56	38,248.06	50,000	76%	50,000	0	
Accounting Services	1,641.87	1,705.40	3,000	57%	2,305	695	
Office Rent	6,999.96	5,249.97	7,000	75%	7,000	0	
Legal	2,960.00	1,630.00	3,000	54%	2,145	855	
Bank Service Fees	10.15	35.15	200	18%	50	150	
Insurance	518.64	388.98	520	75%	520	0	
Travel/Mileage	497.56	136.56	800	17%	182	618	C
Audit	0.00	3,766.83	9,000	42%	3,767	5,233	D
Information Technology	999.96	749.97	1,000	75%	1,000	0	
Printing	94.97	66.92	200	33%	90	110	
Postage	5.66	5.27	50	11%	8	42	
Telephone	240.00	180.00	240	75%	240	0	
Misc Expenses	0.00	0.00	250	0%		250	
Operating Expenses	59,495.33	52,163.11	75,260	69%	67,307	7,953	
Special Projects							
Water Monitoring	41,218.27	7,438.35	58,000	13%	45,000	13,000	E
Additional Staff	42,856.75	16,369.56	57,000	29%	17,000	40,000	F
Member/Partner Support	1,657.42	2,806.24	10,500	27%	3,000	7,500	G
Planning/Resource Development	0.00	0.00	45,000	0%	0	45,000	H
Education/Outreach Provision	4,875.27	2,109.90	8,000	26%	5,000	3,000	
Project Expenses	90,607.71	28,724.05	178,500	16%	70,000	108,500	
Total Expenses	150,103.04	80,887.16	253,760	32%	137,307	116,453	
CHANGE IN NET ASSETS	\$80,122.02	\$86,618.76	(\$50,575)		\$61,847	137,194	

Financial Report – FY 25 Q3 Assets

ASSETS

Cash

Lake City Account (1944)

\$536,193.55

Total Cash

\$536,193.55

Accounts Receivable

State of Indiana

\$0.00

Total Accounts Receivable

\$0.00

Total Assets

\$536,193.55

LIABILITIES & FUND BALANCE

Liabilities

Accounts Payable

\$16,942.88

Total Liabilities

\$16,942.88

Fund Balance

Fund Balance FYE 2024

\$432,631.91

Change in Net Assets YTD

\$86,618.76

Total Fund Balance

\$519,250.67

Total Liabilities and Fund Balance

\$536,193.55

Financial Report – FY 25 Q3 Cash Flows

CASH RECEIPTS

State of Indiana	\$78,730.50
Special Project Revenue	\$0.00
Local Government Appropriation	\$71,285.00
<u>Elkhart County</u>	\$10,390.00
City of Elkhart	\$4,724.00
City of Goshen	\$3,024.00
<u>LaGrange County</u>	\$14,303.00
Town of Lagrange	\$1,056.00
<u>Noble County</u>	\$9,791.00
City of Kendallville	\$2,704.00
<u>Steuben County</u>	\$10,553.00
City of Angola	\$2,644.00
<u>St Joseph County</u>	\$3,174.00
City of South Bend	\$3,500.00
City of Mishawaka	\$1,369.00
<u>Kosciusko County</u>	\$3,908.00
Town of Syracuse	\$145.00
Interest Earned	\$17,490.42
Total Cash Receipts	\$167,505.92

Financial Report – FY 25 Q3 Cash Flows

CASH DISBURSEMENTS

Date	Vendor	Check #	Amount
FY25	Cum. Bank Service Charges	n/a	\$35.15
7/22/24	Thorne Grodnik #212206	1430	\$80.00
8/29/24	Kate Barrett - Expense Reimb	1431	\$915.37
9/9/24	MACOG (FY24 - Q4 & AmeriCorps)	1432	\$29,028.99
10/8/24	MACOG AmeriCorps Balance	1433	\$570.00
10/9/24	J Gaigalas-Webmap INV-4	ACH	\$3,897.98
10/24/24	Thorne Grodnik - Sep Mtg	1434	\$450.00
12/3/24	Purdue University - IWLA	1435	\$1,900.00
12/3/24	MIA Workshop Registration	1436	\$60.00
12/11/24	MACOG FY25 - Q1	1437	\$23,180.70
1/16/25	J Gaigalas-Webmap INV-5	ACH	\$1,025.00
1/16/25	SBOA Audit - Inv# 3775	1439	\$3,766.83
1/27/25	Thorne Grodnik - Dec Mtg	1438	\$450.00
3/3/25	MACOG FY25 - Q2	1439	\$17,533.25
3/18/25	Thorne Grodnik #216369	1440	\$650.00
3/25/25	Burke Inv #37603 - Noble Co Support	1441	\$2,500.00
Total Cash Disbursements			\$86,043.27
Net Change in Cash			\$81,462.65
Cash Balance as of 7/1/24			\$454,730.90
Cash Balance as of 3/31/25			\$536,193.55

Consent Agenda

- Approval of Minutes
- Financial Report
- Approval of Claims

SJRBC Claims Submitted for Commission Approval May 29, 2025

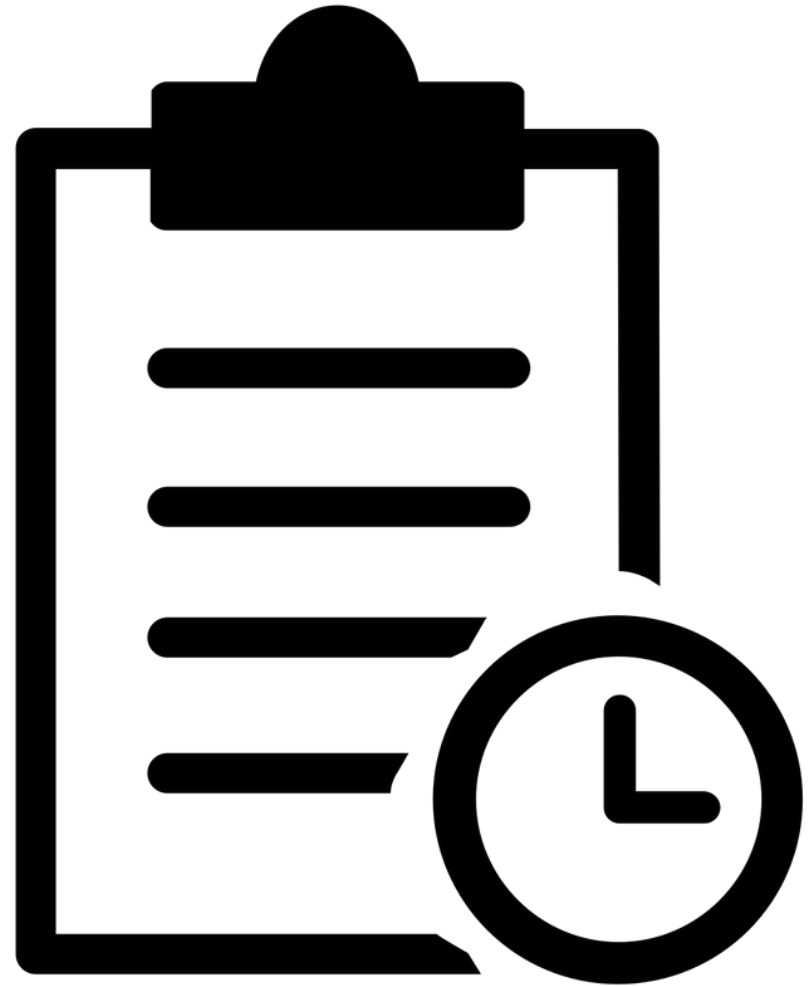
Accounts Payable Voucher Register

Date	Vendor	Description	Amount
1/31/2025	MACOG	Invoice #FY25-7 January 2025 Services	\$4,044.81
2/28/2025	MACOG	Invoice #FY25-8 February 2025 Services	\$4,723.54
3/7/2025	THORNE GRODNIK	Stmt #216369 - Mtg, Policy & Contract Support	\$650.00
3/18/2025	CHRISTOPHER BURKE ENG.	Invoice #37603 - Noble Co. Ordinance Support	\$2,500.00
3/31/2025	MACOG	Invoice #FY25-9 March 2025 Services	\$8,174.53
4/2/2025	THORNE GRODNIK	Stmt #216883 - Contract Support	\$65.00
4/2/2025	Juozas Gaigalas	Invoice #INV-6 - Webmap Development	\$3,725.00
5/6/2025	U.S. Geological Survey	Bill #90101461 - Waldron Lake Gage	\$4,300.00
5/12/2025	Tritium Inc.	Invoice #T2504-1 - Maintenance Measurements	\$11,280.00
5/14/2025	MBI	Invoice #2328 - Macro Sample Processing	\$13,456.30
		Total	\$52,919.18

Consent Agenda

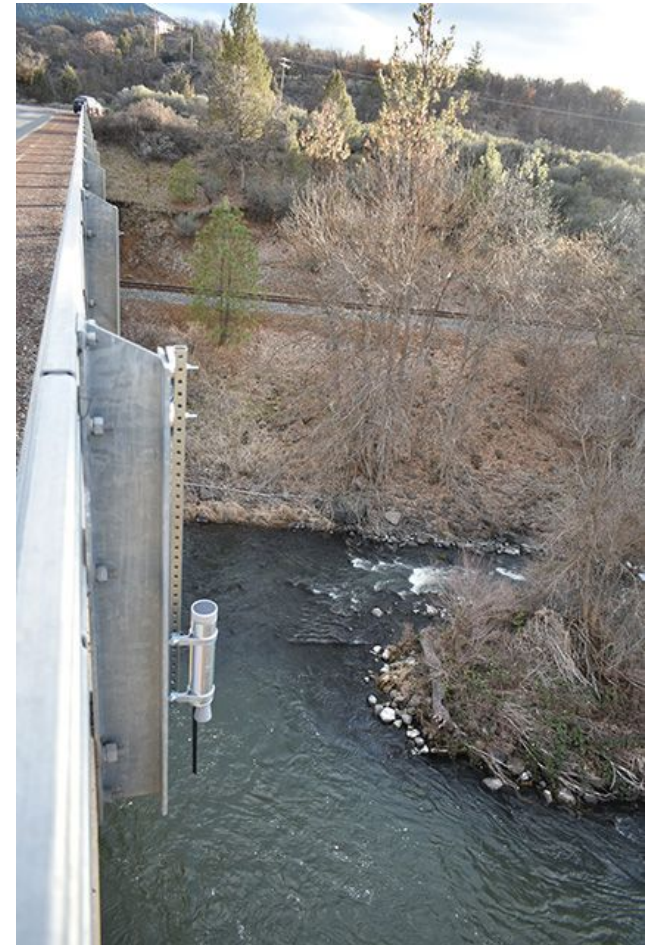
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Questions?

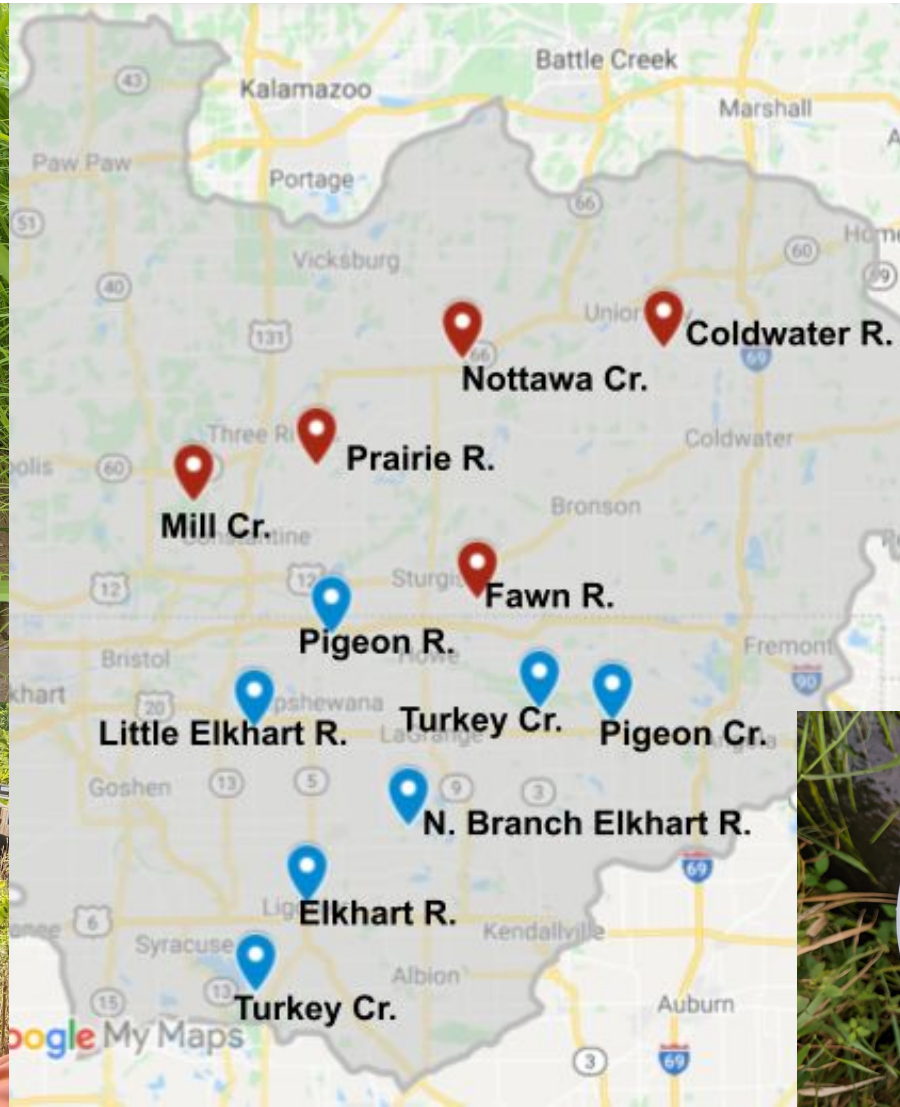


Old Business

- Water Monitoring Program



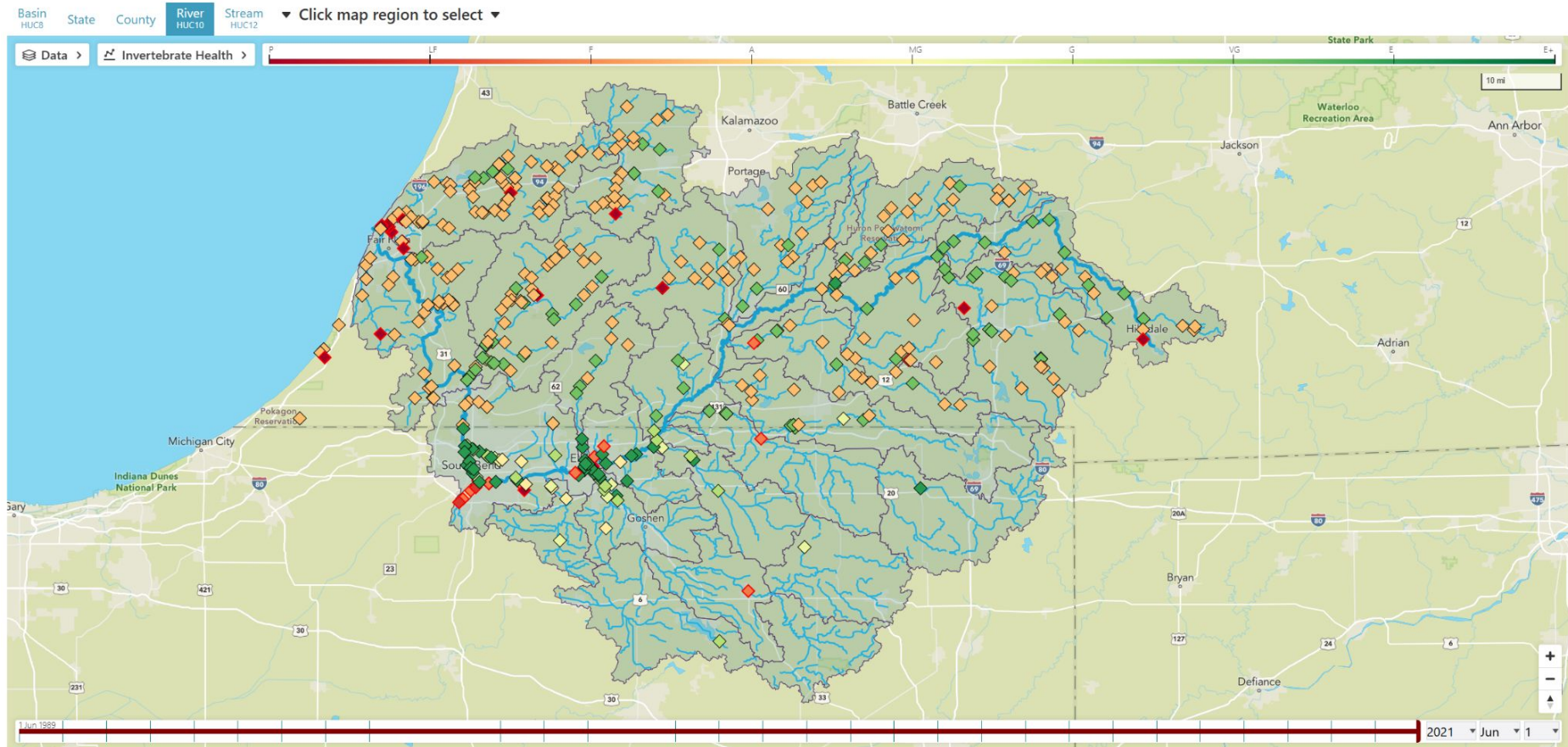
SJRBC Water Quality Monitoring Program Updates



Site Name	ICI Score 2021	ICI Score 2022	ICI Score 2023	ICI Score 2024
Mill Creek (reference site) @ Preston Road	40 (Good)	48 (Exceptional)	52 (Exceptional)	44 (Very Good)
Prairie River @ Hoshel Park	26 (Fair)	44 (Very Good)	46 (Exceptional)	36 (Good)
Nottawa Creek @ Olney Road	50 (Exceptional)	52 (Exceptional)	40 (Good)	ND
Coldwater River @ Riverbend County Park	42 (Very Good)	50 (Exceptional)	50 (Exceptional)	50 (Exceptional)
Fawn River @ Kime Bridge	38 (Good)	48 (Exceptional)	42 (Very Good)	46 (Exceptional)
Pigeon Creek @ SR 327	46 (Exceptional)	44 (Very Good)	44 (Very Good)	46 (Exceptional)
Pigeon River @ Scott Mill	30 (Fair)	50 (Exceptional)	38 (Good)	48 (Exceptional)
North Branch Elkhart River @ Delt Church Park	38 (Good)	34 (Marg. Good)	40 (Good)	30 (Fair)
Elkhart River @ Ligonier	28 (Fair)	36 (Good)	44 (Very Good)	42 (Very Good)
Turkey Creek of the Elkhart River @ E 1000 N	44 (Very Good)	54 (Exceptional)	40 (Good)	44 (Very Good)
Little Elkhart River @ CR 18 in Middlebury	42 (Very Good)	48 (Exceptional)	32 (Marg. Good)	16 (Marg. Good)
Turkey Creek of the Pigeon River @ E 150 N	ND	50 (Exceptional)	50 (Exceptional)	52 (Exceptional)

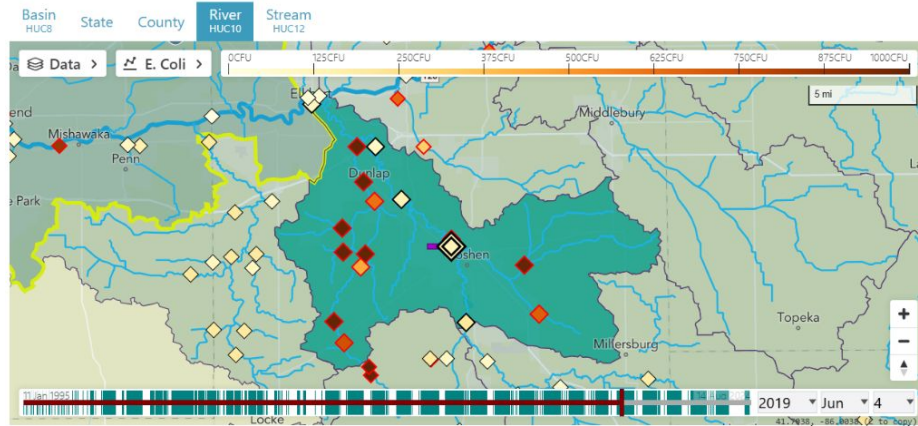
Interactive web map work in progress:

<https://data.sjrbc.com/>



Interactive web map work in progress:

<https://data.sjrbc.com/>



19 Dissolved Oxygen (mg/L) Elkhart River - Indiana Ave. (Goshen) (elkhart-11)



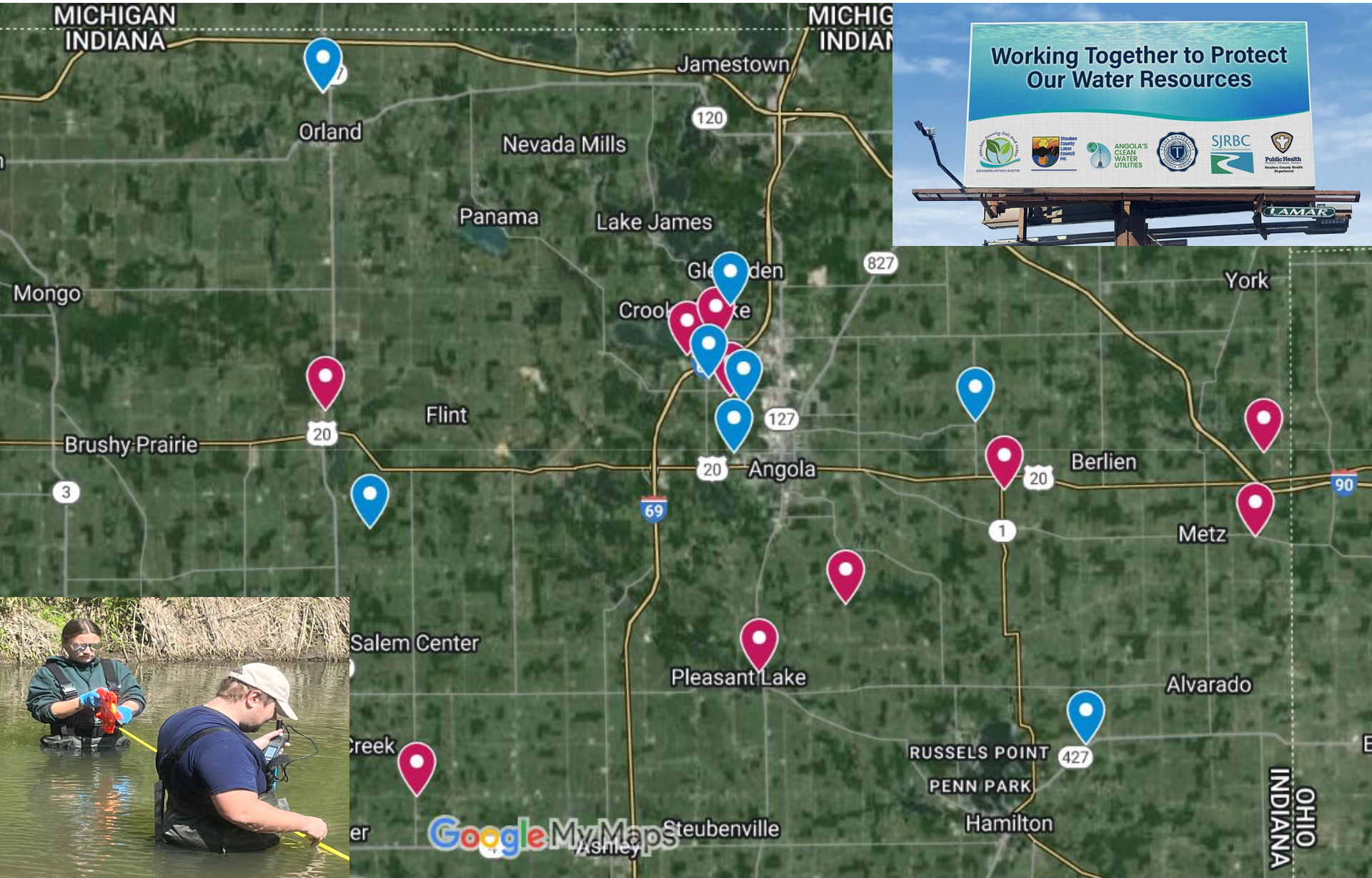
57 sites 14 variables 2580 records from 1 Jul 1998 to 14 Sep 2023

Variable	#obs	Min	Max	Mean	Med	Sd	From	To
Temperature (C)	548	4.1	26.6	17.3	17.7	3.6	3 May 2009	14 Sep 2023
Dissolved Oxygen (mg/L)	547	2.3	14.8	6.5	6.4	1.7	3 May 2009	14 Sep 2023
Specific Conductance (uS/cm)	525	207	1331	668	662	120	6 Apr 2010	14 Sep 2023
pH	536	6.15	12.26	7.94	7.98	0.44	3 May 2009	14 Sep 2023
Nitrates (mg/L)	552	0.0	21.8	4.0	3.2	3.1	3 May 2009	14 Sep 2023
Phosphorus (mg/L)	568	0.04	11.00	0.81	0.43	1.10	3 May 2009	14 Sep 2023
Chlorides (mg/L)	559	0.0	1147.1	110.6	51.5	137.8	3 May 2009	14 Sep 2023
Total Suspended Solids (mg/L)	348	0.0	258.0	13.7	7.1	24.6	6 Apr 2010	14 Sep 2023
E. Coli (CFU)	520	0	241960	3380	740	13938	3 May 2009	14 Sep 2023
Fish IBI	25	38	53	46	47	3	1 Jul 1998	1 Jul 2022
Invertebrate Macro Score	18	36	54	45	45	4	1 Jun 2004	1 Jun 2021
Invertebrate Health	623						1 Jul 1998	14 Sep 2023
Invertebrate Michigan Score	0						N/A	N/A
Invertebrate Indiana Score	18	36	54	45	45	4	1 Jun 2004	1 Jun 2021

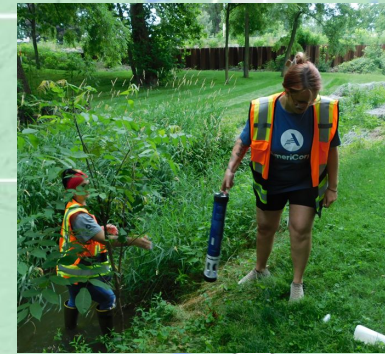
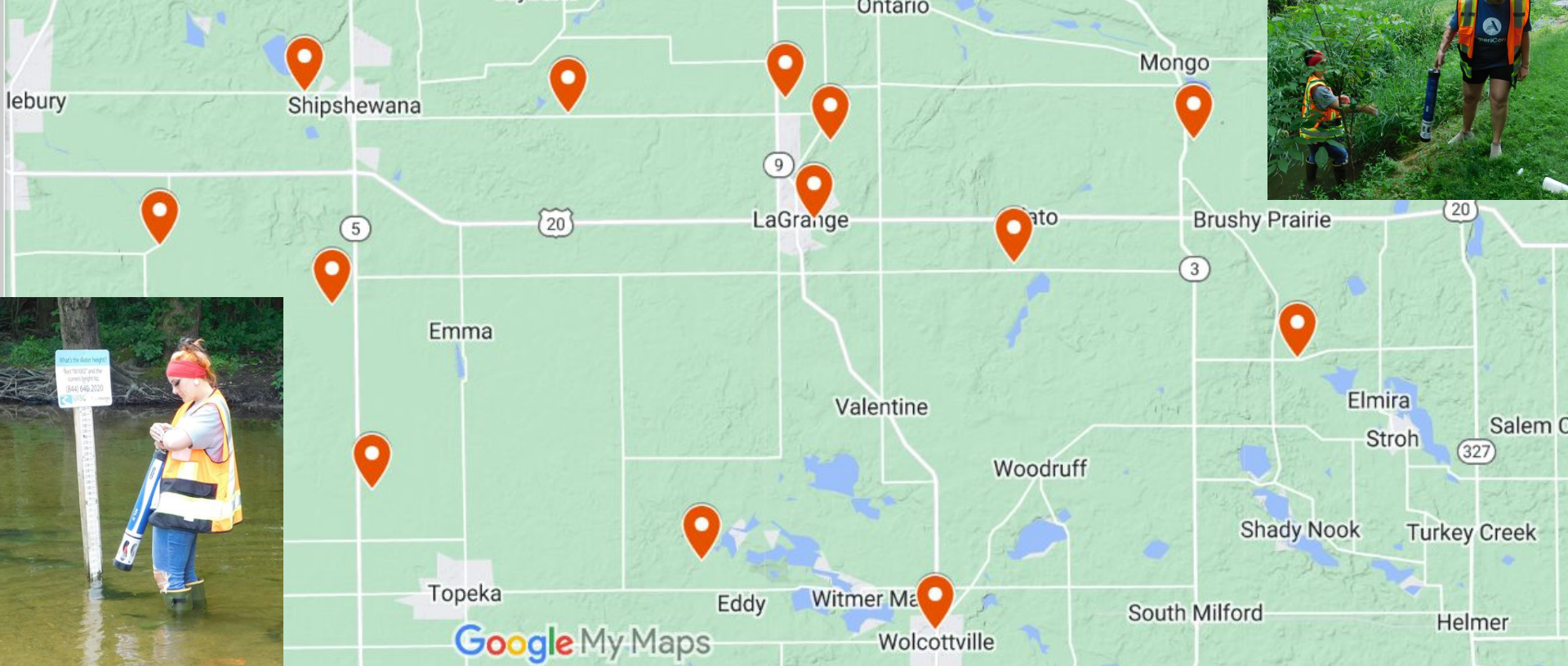
site Elkhart River - Indiana Ave. (Goshen) elkhart-11

Variable	Last	#obs	Min	Max	Mean	Median	Sd	From	To
Temperature (C)	16.8	291	7.9	26.2	19.9	20.6	3.4	3 May 2009	14 Sep 2023
Dissolved Oxygen (mg/L)	5.5	290	2.5	15.5	6.7	6.5	1.6	3 May 2009	14 Sep 2023
Specific Conductance (uS/cm)	681	269	80	1331	587	593	88	8 Apr 2010	14 Sep 2023
pH	8.14	284	5.58	8.75	7.96	8.04	0.40	3 May 2009	14 Sep 2023
Nitrates (mg/L)	1.3	291	0.0	13.9	1.8	1.5	1.6	3 May 2009	14 Sep 2023
Phosphorus (mg/L)	0.16	299	0.01	8.69	0.56	0.25	1.10	3 May 2009	14 Sep 2023
Chlorides (mg/L)	99.0	295	0.0	422.0	87.6	43.5	87.7	3 May 2009	14 Sep 2023
Total Suspended Solids (mg/L)	2.6	156	0.4	181.0	6.4	4.4	14.5	8 Apr 2010	14 Sep 2023
E. Coli (CFU)	75	278	7	27400	407	91	2205	3 May 2009	14 Sep 2023

Partner Support: Steuben County



Partner Support: LaGrange County

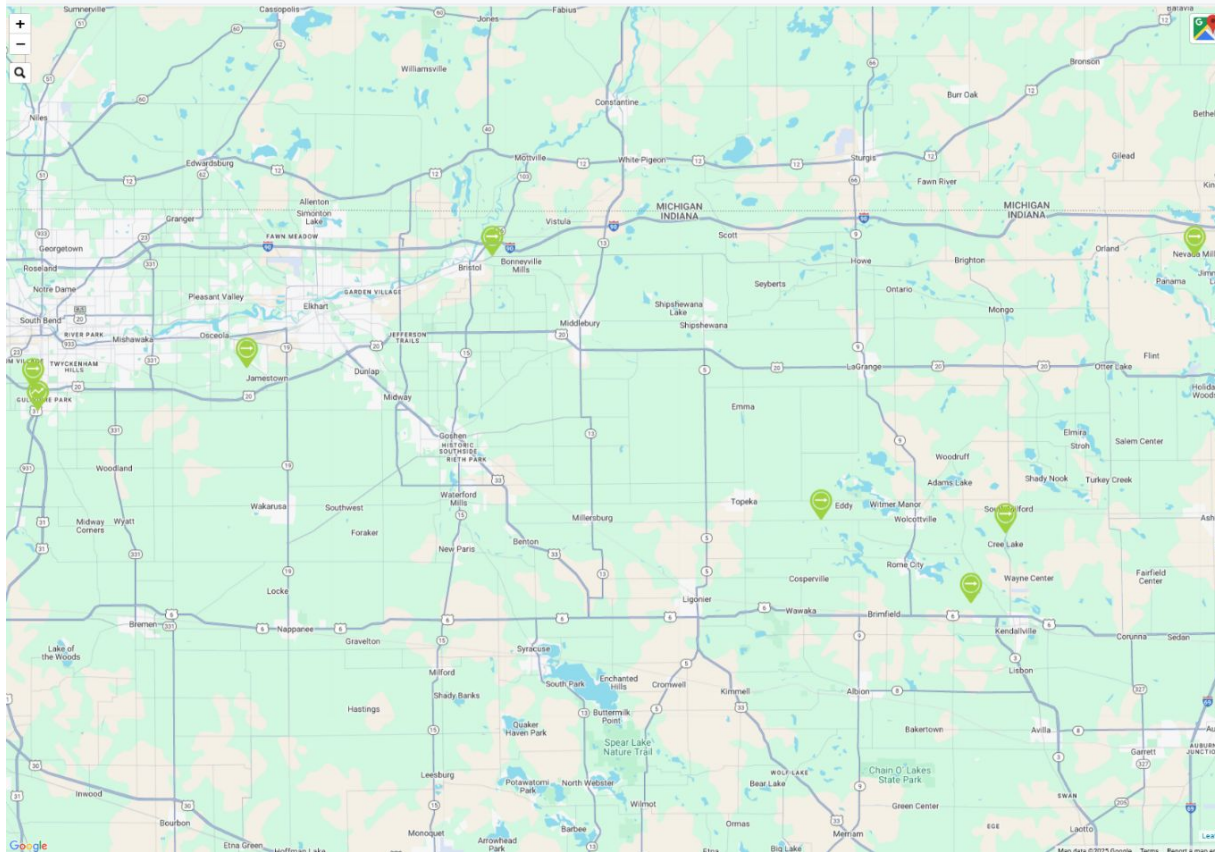


Old Business

• Water Monitoring Program - FLOW



SRBC US IN/MI: SJRBC
← Tolthawk / US IN/MI: SJRBC



Active Sensors All Sensors

	NB1 - North Branch Elkhart River - Topeka (W800S) 11027481 MACOG (7481) 2.72 ft 13 minutes ago	→
	NB2- North Branch Elkhart River - Kendallville (N600E) 958032263 MACOG (2263) 2.74 ft 2 hours ago	→
	NB3 - North Branch Elkhart River - Milford (IN-3) 1854282107 MACOG (2107) 3.11 ft an hour ago	→
	Fawn River (FR1) - Nevada Mills (N500W) 385631794 MACOG (1794) 3.69 ft 13 minutes ago	→
	Phillips Ditch Station 1 (U.S. 20) 173442082 0.93 ft 28 minutes ago	→
	Phillips Ditch Station 2 (Kern Road) 1862281741 0.48 ft an hour ago	→
	Baugo Creek CR 1 1417376581 0.56 ft 3 hours ago	→
	Little Elkhart River at US-120 (7805) 1198277805 1.50 ft 2 hours ago	→

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<https://sensors.tolthawk.com/Dashboard/Index?regionId=49>

Old Business

- Water Monitoring Program
- Watershed Study

ORIGINAL GOAL: Quantify the significance of changes in land cover, soil health, drainage improvement, floodplain connectivity, management practices and other factors on hydrological conditions

This type of study would be an *Assessment of Green Infrastructure*

It could be used to **estimate/predict the health of waterbodies** based on the condition of their watershed.

It could also **inform decisions** about water management and policies, like:

1. Cost allocation (e.g. apportionment of drain maintenance benefit and determination of stormwater fees).
2. Prioritizing and locating water infrastructure investment (e.g. two-stage ditches, wetland restoration, and regional detention).

Watershed Study

In addition to an *Assessment of Green Infrastructure*, there is interest in other technical studies and planning/management tools like:

- *Water Demand & Availability*
- *Early Warning & Forecasting System*
- *Expanded Monitoring Program*

Rather than develop any specific technical study or tool at this point, we are starting with a “Technical Strategy & Workplan” that will further **define and prioritize each study** including:

- Methodologies
- Level of Effort
- Cost Estimates
- Durations
- Funding Strategies



Old Business

- Water Monitoring Program
- Watershed Study
- 25th Annual Symposium



25th Annual Indiana-Michigan St. Joseph River Basin Symposium

Friday, May 16, 2025
YMCA Camp Potawatomi

AGENDA

11:30 – 12:00 Refreshments and Networking

12:00 – 12:15 Welcome and Introductions

12:15 – 1:30

LUNCH

1:30 – 2:00

Working Together For Water

Matt Meersman, Director, St. Joseph River Basin Commission

Matt will provide an overview of the St. Joseph River Watershed, and the Commission, including how they are unique, organized, governed and funded.

2:00 – 2:45

Monitoring Groundwater & Surface Water

Todd Feenstra, Owner, Tritium, Inc.

Todd has 25 years of experience monitoring water supplies in Michigan and Indiana. His clients include municipalities, industries, developers, agriculture, and the Commission. His firm is responsible for the management and analysis of a large network of stream gages and groundwater monitoring wells all across the basin.

2:45 – 3:00

BREAK

3:00 – 4:00

Making an Impact in Watershed Leadership

Matt Meersman, Director, St. Joseph River Basin Commission
Graduates, Indiana Watershed Leadership Academy

Matt will facilitate a discussion with graduates of the IWLA and other watershed leaders about how they are making an impact in the St. Joseph River Watershed.

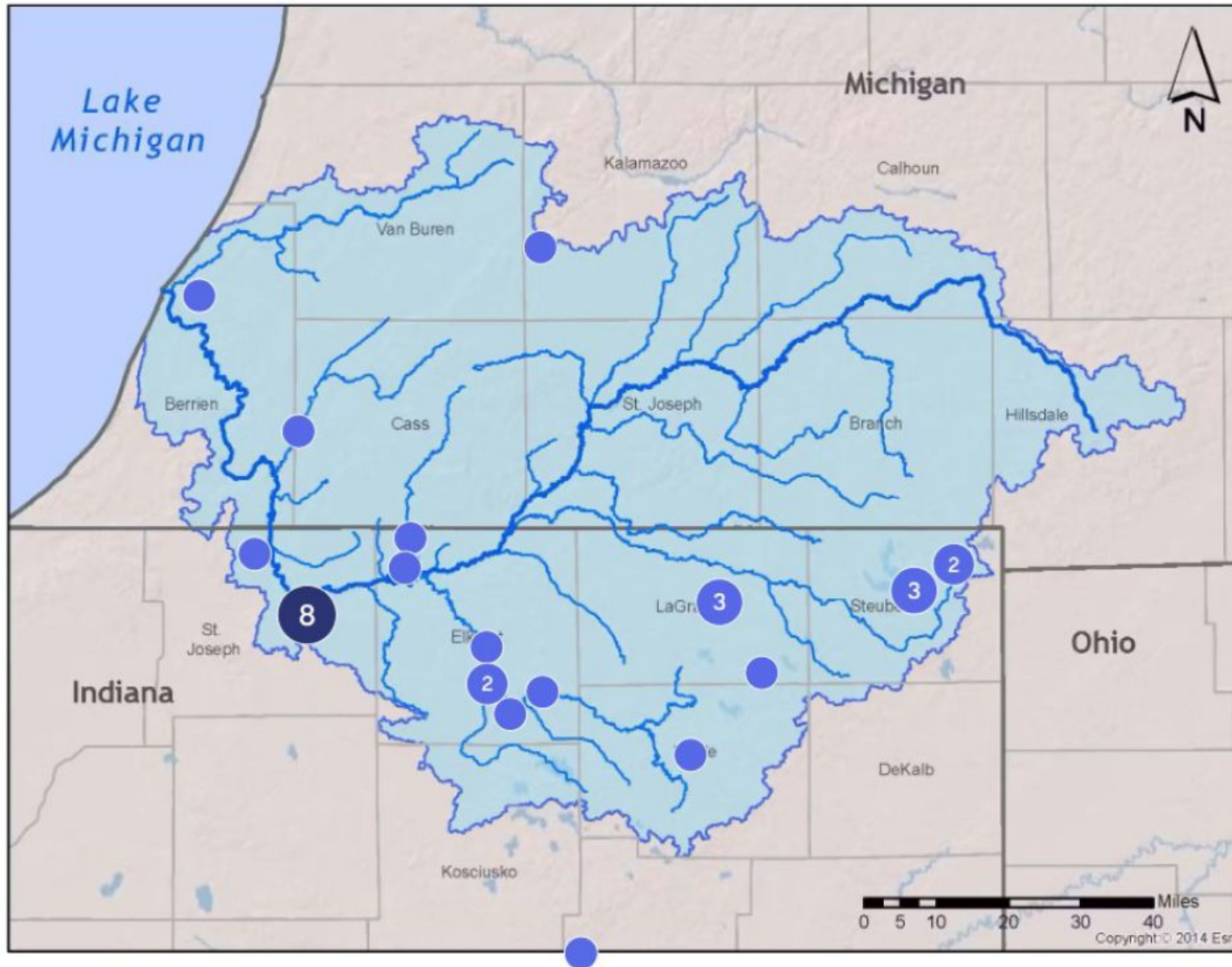
4:00

Q&A – Closing Remarks

Dress is Casual

Before or After the Symposium, Enjoy the trails and Blackman Lake

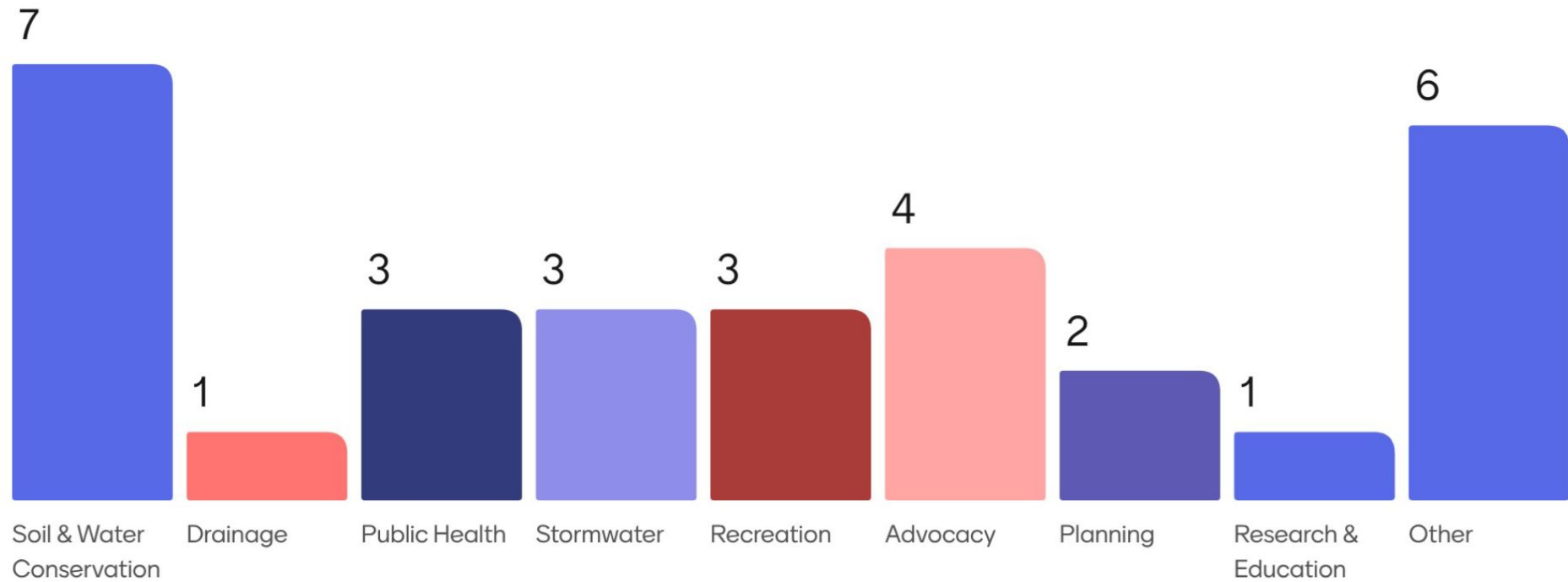
Place a pin where you live or work in our watershed



Mentimeter



What is your primary connection to watershed management?

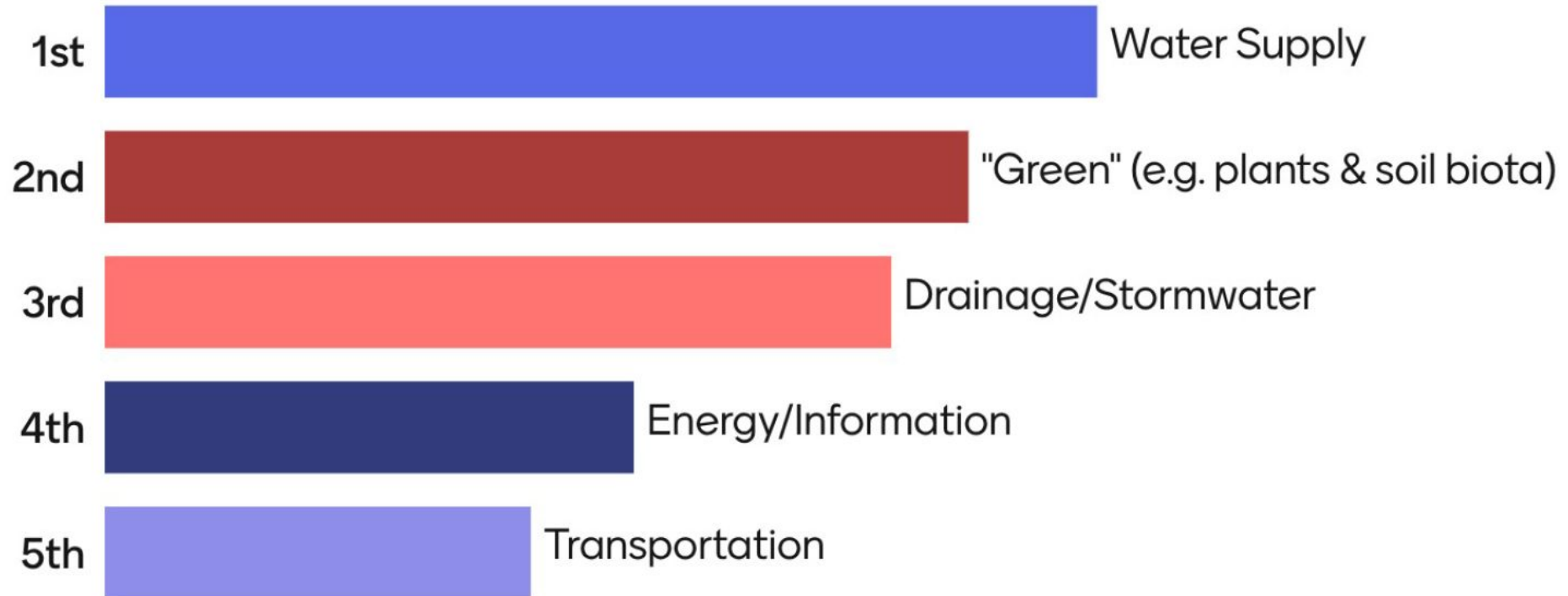


In a few words or less, why did you come today?

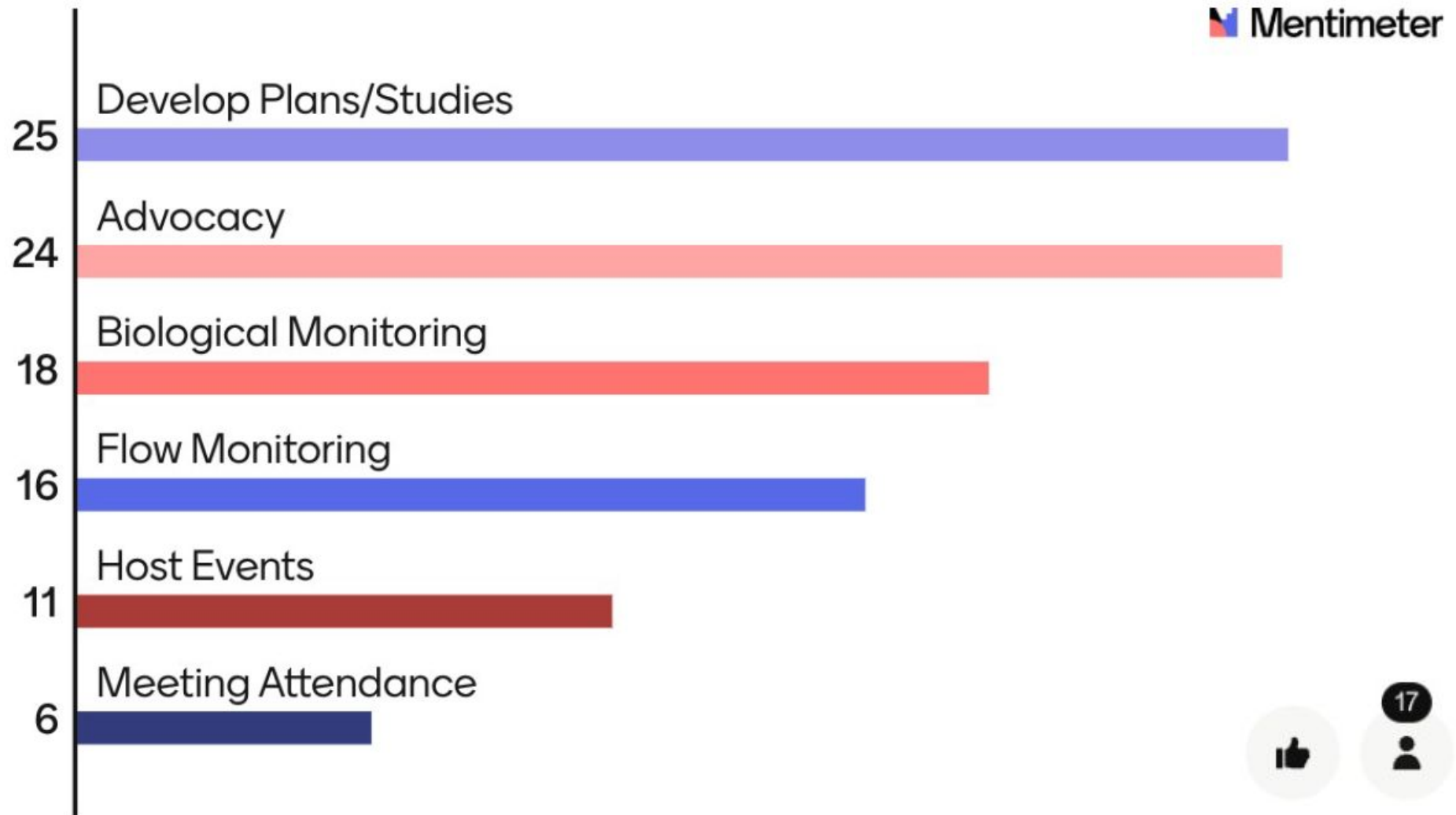


Rank these types of infrastructure in importance to you?

 Mentimeter



Use your 100 points to prioritize these efforts of the SJRBC:



Do you have any suggestions for future Symposium topics?



Water sampling data discussion.

Green infrastructure maintenance or how to market GI to municipalities.

Have we ever discussed partnerships with other watershed groups? Maybe for advocacy or communication at a state or regional level

Member sharing different successful projects...stream bank management, water monitoring, abatement, and reintroduction of flora and fauna.

Data centers

What other watershed or river basin commissions are doing. Host a constructive feedback session to help shape image

Groundwater is current issue. Deregulation effects will be issue in a couple years

The impact of road salt on water Quality



New Business

• Contract for Services

AGREEMENT FOR THE PROVISION OF GENERAL SERVICES

BY THIS AGREEMENT FOR THE PROVISION OF GENERAL SERVICES (this "Agreement") MADE AND ENTERED INTO, on the date hereinafter written, by and between the MICHIANA AREA COUNCIL OF GOVERNMENTS, hereinafter referred to as "MACOG" and the ST. JOSEPH RIVER BASIN COMMISSION, hereinafter referred to as "SJRB" under the terms and conditions hereinafter set forth, the following is hereby agreed:

- A. MACOG shall provide the SJRBC services and assistance as is required by the SJRBC to carry out its purposes under its enabling statute, pursuant to this Agreement.
- B. MACOG shall assign a MACOG employee (at the time of execution of this Agreement, said employee shall be Matt Meersman) to serve in the capacity of Director of the SJRBC as described in the attached as Exhibit A.
 1. MACOG shall be compensated by SJRBC for the wages and associated costs of services provided by this MACOG staff member. The amount charged shall be determined by the real hours of service provided to the SJRBC by the MACOG staff member and invoiced to SJRBC based upon the hourly wages of the MACOG staff member, but shall not exceed the amount budgeted for this purpose in the annual budget of the SJRBC.
 2. Any increase or decrease in this MACOG staff member's wages relating to services provided to SJRBC pursuant to this Agreement shall be equivalent to any increase or decrease in the compensation paid by SJRBC to MACOG for this staff member's services to SJRBC pursuant to this Agreement. Any such change in compensation will be done only by the written consent of both parties to this Agreement. However, SJRBC may include in its budget a higher amount for such compensation than is actually paid to MACOG at the time of its annual budgeting process, to provide for any agreed-upon increases in compensation to MACOG during the applicable fiscal year pursuant to this paragraph.
 3. Should the need arise to replace the MACOG staff member providing services to the SJRBC during the course of this Agreement, it will be done with the mutual written consent of both parties to this Agreement. At the time of any such replacement, MACOG and SJRBC shall review the proposed wages to be paid to the staff member and the SJRBC's compensation to MACOG for such wages relating to the services provided to SJRBC pursuant to this Agreement. As part of the agreement of the parties to the replacement of the MACOG staff member, the parties may agree to a change of the compensation to MACOG and wages to the staff member as provided in paragraph B.2.
- C. In conjunction with the above designated staff, MACOG shall provide adequate office space and furnishings for their use and make available use of all common facilities within the overall MACOG offices such as conference and meeting rooms, hallways, restrooms, etc.; the provision of basic utilities such as gas, electric and water; and the provision of reception services including the answering of telephones and greeting of visitors. For these services the SJRBC shall pay MACOG one thousand seven hundred fifty dollars (\$1,750) per quarter.

- D. MACOG may provide additional technical, administrative and professional staff support to the SJRBC upon request and shall be compensated for such service by the SJRBC at a rate calculated based upon the real hours of service provided to the SJRBC by MACOG staff, not to exceed the amount budgeted for this purpose in the annual budget of the SJRBC.
- E. MACOG shall provide the following financial management assistance to the SJRBC and shall be compensated for such service by the SJRBC at a rate calculated based upon the real hours of service provided to the SJRBC by MACOG staff, not to exceed the amount budgeted for this purpose in the annual budget of the SJRBC or four thousand dollars (\$4,000), whichever is greater:
 1. Aid the SJRBC in preparation of its budget, and provide accounting services for the receipt, investment and disbursement of its funds, all in accordance with applicable State Board of Accounts guidelines, statute, and guidelines set out by the SJRBC herein or otherwise.
 2. Deposit SJRBC funds in the name of the SJRBC and in depositories designated by the SJRBC.
 3. Disburse SJRBC funds only in accordance with and as authorized by the Purchasing Policy adopted by the SJRBC on June 3, 2021.
- F. MACOG shall provide access to information technology equipment for the SJRBC Director. Such items include, but are not limited to, desktop computer, software, internet access, back up storage, scanner and other items. For these services the SJRBC shall pay MACOG three hundred dollars (\$300) per quarter.
- G. MACOG shall provide telephone service and equipment to the SJRBC at an amount not to exceed sixty dollars (\$60) per quarter.
- H. MACOG shall provide postage/ mailing services to the SJRBC. Actual postage cost shall be billed to the SJRBC.
- I. MACOG shall make available the use of its copy machines and printers. Use of this equipment will be billed at the rate of \$15.00 per quarter plus \$.01 per black & white copies/prints and \$.06 per copy/print for color copies/prints.
- J. MACOG shall make available the use of its large format printing equipment and personnel. Materials and printing time charges will be billed at an actual cost basis.
- K. MACOG may make available additional space or other services to the SJRBC on a direct charge basis. MACOG shall bill the SJRBC for such services on a basis that is mutually agreed to by the parties.
- L. MACOG shall provide itemized monthly billings for services performed. Payment shall be due within ninety (90) days after billing.
- M. This agreement may be amended by mutual agreement of the parties. Amendments shall be in writing.

New Business

- Contract for Services
- 2025-27 Legal Contract
 - No changes other than dates from 2023-25 contract

CONTRACT FOR LEGAL SERVICES

THIS AGREEMENT effective the 1st day of July, 2025, by and between the St. Joseph River Basin Commission, herein called "Commission" and Thorne Grodnik LLP, herein called "Attorney",

WITNESSETH, that

WHEREAS, the Commission desires to engage the Attorney as its general counsel,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **Employment of Attorney.** The Commission hereby agrees to engage the Attorney, and the Attorney agrees to perform the services.
2. **Scope of Services.** The Attorney shall perform in a professional manner the following services:
 - (a) Serve as general legal counsel to the Commission on all routine legal matters arising in the normal course of business of the Commission.
 - (b) Serve as general legal counsel to the officers of the Commission on all routine legal matters arising in the normal course of business of the Commission.
 - (c) Serve as general legal counsel to the Executive Committee of the Commission on all routine legal matters arising in the normal course of business of the Commission.
 - (d) Serve as general legal counsel to the Director and other staff supporting the Commission on all routine legal matters arising in the normal course of business of the Commission.
 - (e) Review all applications filed with the Commission for legal form and substance.
 - (f) Attend all Executive Committee meetings at the request of the Chairman or a majority of Committee members.
 - (g) Attend all general meetings of the Commission to serve as legal consultant to the Chairman and staff.
3. **Time of Performance.** The services of Attorney under this contract are for a two (2) year period, beginning July 1, 2025, and continuing through June 30, 2027.
4. **Compensation.** The Commission agrees to pay the Attorney the sum of Four Hundred Fifty Dollars (\$450.00) per regular Commission meeting due and payable on or before the 15th day following said meeting, and for other services the sum of Two Hundred Dollars (\$200.00) per hour. In addition to the compensation provided above, the Commission will reimburse the Attorney for

New Business

- Contract for Services
- 2025-27 Legal Contract
- FY26 Work Plan & Budget



Fiscal Year 2026 Work Plan

Basic Operations:

- Provide a forum for the discussion, study and evaluation of water resource issues of common concern throughout the basin by hosting quarterly meetings of the Commission.
- Facilitate and foster cooperative planning and coordinated management of water and land resources by local governments and other partners.
- Develop positions on major water resource issues and serve as an advocate of the river basin's interests before Congress and federal, state and local government agencies.
- Make recommendations and assist local communities in an advisory capacity as it relates to water resource issues in the river basin by attending meetings, serving on local advisory committees, steering committees, environmental commissions, etc.
- Support partners in developing and distributing education/information materials and assisting at workshops on subjects such as stormwater management, erosion control, drainage, best management practices, low impact development, and flood plain management.
- Assist other state and local agencies/organizations in their efforts to achieve the goals set forth in the St. Joseph River Watershed Management Plan.
- Prepare budget and provide internal controls for the receipt, investment and disbursement of all funds in accordance with applicable Indiana State Board of Accounts guidelines and statutes.
- Attend workshops, webinars, and other education opportunities that serve to update staff and members on new and innovative approaches to water quality protection and flood mitigation.
- Maintain and update the St. Joseph River Basin Commission website at www.sjrbcc.com.

**Additional projects will be completed as funding and staff capacity allows. These special projects and programs are detailed on the following page.*

SJRBC Fiscal Year 2026 Work Plan (continued)

Special Projects:

- Water Monitoring
 - ⇒ Interpret and communicate existing data (chemical, biological & hydrologic) and identify critical water quality/quantity monitoring needs.
 - ⇒ Provide funding, in collaboration with local governments, to expand and support:
 - Long-term biological monitoring to identify spatial and temporal trends in water quality across the basin.
 - Long-term water level/flow monitoring to support studies, modeling and flood resilience planning across the basin.
- Member/Partner Support
 - ⇒ Attend local government meetings to provide technical assistance and understand local water resource issues.
 - ⇒ Provide funding to local units of government and other partners for projects that serve to improve water quality and mitigate flooding in the river basin.
 - ⇒ Assist County Surveyors and Drainage Boards in creating incentives for soil and water conservation with drain maintenance/improvement projects and cost apportionment.
 - ⇒ Review projects requesting approval from state and federal permitting agencies and make comments when appropriate regarding their potential impact on water quality, the structural integrity of the waterbody, or the aquatic environment.
 - ⇒ Serve as host and main point of contact for local water advisory entities such as the Juday Creek Task Force, which may include organizing meetings and delivering recommendations to the County Drainage Board and others as appropriate
- Planning/Resource Development
 - ⇒ Study water use, water quality, flood hazard mitigation, and the drinking water, wastewater, stormwater and drainage water management system needs of the basin.
 - ⇒ Complete functional assessments of major tributaries to address problems and identify potential vulnerabilities impacting river health and function.
 - ⇒ Perform drainage, stormwater and floodplain management audits for members to identify planning/policy deficiencies and provide recommendations for improvement.
 - ⇒ Support the development of other plans and tools to protect water quality, mitigate flooding and improve water management.
 - ⇒ Participate in the watershed management efforts of partners throughout the basin.
- Education/Outreach
 - ⇒ Host educational events including the St. Joseph River Basin Symposium.
 - ⇒ Distribute information about the status of water resources, efforts to mitigate flooding and improve water quality, educational opportunities and other relevant issues.
 - ⇒ Promote, produce and distribute educational materials and programs for partners throughout the basin.
 - ⇒ Provide financial support for local water managers to receive watershed management training including Purdue University's Indiana Watershed Leadership Academy.

Note: State or local government funding deficits, and existing staff capacity, may limit Special Project spending. If funding allows, additional staff may be hired to assist with program administration and special project implementation.

New Business

- FY26 Work Plan & Budget

SJRBC 2026 Local Government Appropriation Requests

	Acres in Basin	% of Basin	2020 Population	% of County Population	2026 Request Amount*	2025 Local Govt Receipts
Elkhart County	292,108	27%	207,047		\$10,723	\$10,390
City of Elkhart			53,923	26%	\$4,875	\$4,724
City of Goshen			34,517	17%	\$3,120	\$3,024
Elkhart County Total:					\$18,718	\$18,138
LaGrange County	247,370	23%	40,446		\$14,761	\$14,303
Town of LaGrange			2,781	7%	\$1,090	\$1,056
LaGrange County Total:					\$15,851	\$15,359
Noble County	201,256	19%	47,457		\$10,105	\$9,791
City of Kendallville			10,271	22%	\$2,791	\$2,704
Noble County Total:					\$12,896	\$12,495
Steuben County	157,004	15%	34,435		\$7,332	\$7,104
City of Angola			9,340	27%	\$2,729	\$2,644
Steuben County Total:					\$10,061	\$9,748
St. Joseph County	117,836	11%	272,912		\$3,276	\$3,174
City of South Bend			103,453	38%	\$2,862	\$3,500
City of Mishawaka			51,063	19%	\$1,413	\$1,369
St. Joseph County Total:					\$7,551	\$8,043
Kosciusko County	65,280	6%	80,240		\$4,033	\$3,908
Town of Syracuse			2,874	4%	\$150	\$145
Kosciusko County Total:					\$4,183	\$4,053

Ttl Acres in Basin: 1,080,854 2026 Request Ttl*: \$69,260 2025 Local Govt Receipts Ttl: \$67,836

New Business

• FY26 Work Plan & Budget

	FY24 Actual	FYE 25 Forecast	FY25 Budget	FY26 Budget	Notes
REVENUE					
State of Indiana	104,974	104,974	102,875	97,730	A
Local Government	66,336	71,285	67,110	69,260	B
Special Projects	35,455	155	13,200	170	C
Interest	23,460	22,740	20,000	20,100	D
Other Income					
Total Revenue	230,225	199,154	203,185	187,260	
EXPENSES					
Basic Operations					
SJRBC Director	45,527	50,000	50,000	53,000	E
Accounting Services	1,642	2,305	3,000	3,000	
Office Rent	7,000	7,000	7,000	7,000	
Legal	2,960	2,145	3,000	3,000	
Bank Service Fees	10	50	200	200	
Insurance	519	520	520	520	
Travel/Mileage	498	182	800	630	
Audit	0	3,767	9,000	0	F
Information Technology	1,000	1,000	1,000	1,200	G
Printing	95	90	200	200	
Postage	6	8	50	20	
Telephone	240	240	240	240	
Misc Expenses	0		250	250	
Operating Expenses	59,495	67,307	75,260	69,260	H
Special Projects					
Water Monitoring	41,218	45,000	58,000	58,000	I
Additional Staff	42,857	17,000	57,000	40,000	J
Member/Partner Support	1,657	3,000	10,500	4,000	K
Planning/Resource Development	0	0	45,000	45,000	L
Education/Outreach Provision	4,875	5,000	8,000	8,000	M
Project Expenses	90,608	70,000	178,500	155,000	
Total Expenses	150,103	137,307	253,760	224,260	
CHANGE IN NET ASSETS	80,122	\$61,847	(\$50,575)	(\$37,000)	

Fiscal Year	Operating Expenses	Local Government Appropriations	Percent Utilized
2018	\$54,529	\$46,143	118%
2019	\$54,827	\$60,726	90%
2020	\$59,122	\$55,751	106%
2021	\$59,291	\$62,304	95%
2022	\$59,573	\$61,164	97%
2023	\$61,752	\$62,823	98%
2024	\$59,495	\$66,336	90%
2025*	\$67,307	\$71,285	94%
<i>*Fiscal Year End Forecast</i>			

Notes:

A - FY26 General Fund Budget amount after expected 2% reserve

B - FY25 budgeted Operating Expenses apportioned & requested from members

C - Potential water monitoring cost-share income & Symposium ticket sales

D - Based on FY25 interest rates & existing fund balance

E - Maximum wages based on 24 hrs/wk at \$40/hr plus payroll taxes

F - No audit expected until FY29

G - Increased to accommodate new MACOG agreement IT cost

H - No increase in Operating Expenses to maintain existing apportionment and member requests in 2027

I - To support expanded biological, chemical and flow monitoring

J - To fund potential SJRBC Coordinator, intern and/or other MACOG staff support

K - To provide local match, technical assistance and project support to members & partners

L - To develop studies, plans, tools and other resources including the 2025 strategic planning project

M - To provide education/information to staff & stakeholders (web, events, training etc.)

New Business

- Contract for Services
- 2025-27 Legal Contract
- FY26 Work Plan & Budget
- Other Business/Updates
 - [Announcements from Commission Members](#)



Director's Report

- Administrative
- Education/Outreach
- Planning/Resource Development
- Water Monitoring
- Member/Partner Support
- Advocacy



Items From the Floor

Other
Misc.
Etc...

Next Meeting
September 4th, 2025



SJRBC

St. Joseph River Basin Commission